MAYOR OF TRAFFORD’S CHARITY FUND
ANNUAL REPORT 2013/14

Name of Charity: The Mayor of Trafford’s Charity Fund
Registered Number: 512299
Principal Office: Mayor’s Office, Trafford Borough Council, Talbot Road, Stretford, Manchester M32 0TH
Current Trustees: Councillor Ejaz Malik (Mayor of Trafford 2014/15)
Mr. Ian Duncan (Director of Finance, Trafford Borough Council)
Ms. Jane Le Fevre (Director of Legal and Democratic Services, Trafford Borough Council)
Other Trustees 13/14: Councillor Dylan Butt (Mayor of Trafford 2013/14)

The Mayor of Trafford’s Charity Fund is governed by a trust deed dated 23rd December 1981 under which the Charity was established as The Mayoress of Trafford’s Charity Fund. The trust deed stated that the trustees of the Charity were to be the Borough Treasurer, Town Clerk and Mayoress for the time being of Trafford Borough Council.

The name of the Charity was amended in 2006 to the Mayor of Trafford’s Charity Fund.

The Charity’s trust deed states that the object of the Charity is to further such exclusively charitable objects as decided by the Mayoress. Each year the Mayor/Mayoress determines which charities or other causes will be supported by the Charity. In the year 2013/14 the aim of the Charity was to raise funds towards the purchase of defibrillators to be placed in specified public facilities throughout the Borough of Trafford.

The Charity received donations from various sources, many as a result of the Mayor of Trafford attending various civic engagements or other organisations holding fundraising events and donating the proceeds to the Mayoral Charity, in addition, several fundraising activities were held by the Charity.

Policy on reserves – A small sum is held in the main bank account of the Charity and used to cover any up front expenses at the start of any mayoral year before funds start to come in.

Details of any fund materially in deficit – Not applicable

Funds held as custodian trustee – Not applicable
The Trustees declare that they have approved the above Trustees’ Report.

Signed on behalf of the Charity’s Trustees

Signature
Name Ms Jane Le Fevre
Position Trustee
Date 12/3/15

Signature
Name Mr Ian Duncan
Position Trustee
Date 12/3/2015
## Mayor of Trafford Charity Fund 2013/14

### Summary of Income and Expenditure

<table>
<thead>
<tr>
<th>Income</th>
<th>£</th>
<th>Expenditure</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working Capital B/F</td>
<td>317.57</td>
<td>Fund Raising Events</td>
<td>542.40</td>
</tr>
<tr>
<td>Donations</td>
<td>24,108.75</td>
<td>Licences</td>
<td>20.00</td>
</tr>
<tr>
<td>Fund Raising Events</td>
<td>7,749.62</td>
<td>Bank Fee - Cheque Returned</td>
<td>6.00</td>
</tr>
<tr>
<td>Collections</td>
<td>599.41</td>
<td>Defibrillators Bought</td>
<td>5,558.00</td>
</tr>
<tr>
<td>Interest</td>
<td>18.66</td>
<td>Working Capital C/F</td>
<td>317.57</td>
</tr>
<tr>
<td>Gift Aid received</td>
<td>40.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gift Aid outstanding</td>
<td>130.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Net Proceeds for The Year** 26,520.44

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<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Distribution of Proceeds so far:</td>
<td></td>
</tr>
<tr>
<td>Defibrillators</td>
<td></td>
</tr>
<tr>
<td>Altrincham Muslim Association</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Bowdon Preparatory School</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Shopmobility, Altrincham</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Tesco, Altrincham</td>
<td>979.00</td>
</tr>
<tr>
<td>Cresta Court Hotel, Altrincham</td>
<td>979.00</td>
</tr>
</tbody>
</table>

**Remaining proceeds to be used for the purchase of further defibrillators.**

### Audit Note:

<table>
<thead>
<tr>
<th>£</th>
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</thead>
<tbody>
<tr>
<td>Balance at bank</td>
</tr>
<tr>
<td>Plus gift aid to be received</td>
</tr>
<tr>
<td><strong>Less working capital transfer</strong></td>
</tr>
<tr>
<td><strong>Net proceeds available for distribution</strong></td>
</tr>
</tbody>
</table>

The net proceeds for the year of £26,520.44 include gift aid contributions of £130 which are yet to be received from HMRC. This £130 will form part of the capital carried forward figure of £317.57 for the incoming Mayor.

Sign: [Signature]
Paul Fox, CMIIA  
Audit & Assurance Officer  
Date: 9/1/2014

Sign: [Signature]
Mark Foster, CPFA  
Audit and Assurance Manager  
Date: 9/1/2014
Independent examiner’s report to the trustees of Trafford Mayoral Charity Fund (2013/2014)

Respective responsibilities of trustees and examiner

The charity’s trustees are responsible for the preparation of the accounts. The charity’s trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
Name: Paul Fox, CMIIA
Audit & Assurance Officer
Audit & Assurance Service
Date: 8/1/2014

Name: Mark Foster, CPFA
Audit and Assurance Manager
Audit & Assurance Service
Date: 8/9/2014