## Independent Examiner’s Report on the Accounts

### Section A

**Report to the trustees/members of**

Charity Name

The Wilfred and Elsie Elkes Charity Fund

**On accounts for the year ended**

10818

Charity no (if any) 326573

**Set out on pages**

CC16a Receipts and Payments accounts

**Respective responsibilities of trustees and examiner**

The charity’s trustees are responsible for the preparation of the accounts. The charity’s trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner’s statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair’ view and the report is limited to those matters set out in the statement below.

**Independent examiner’s statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

**Signed**

Richard Skelton

**Date**

18 Sept 2018

**Name**

Richard Skelton

**Relevant professional qualification(s) or body (if any)**

ACIE - Associate (Association of Charity Independent Examiners)

ACIB - Trustee (Associate of Chartered Institute of Bankers)

**Address**

26 Marlborough Rise

Camberley

Surrey

GU15 2ED
Give here brief details of any items that the examiner wishes to disclose.
<table>
<thead>
<tr>
<th>Receipts and payments accounts</th>
<th>For the period</th>
<th>Period start date</th>
<th>To</th>
<th>Period end date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>11/08/2017</td>
<td></td>
<td>10/08/2018</td>
</tr>
</tbody>
</table>

### Section A Receipts and payments

<table>
<thead>
<tr>
<th>Unrestricted funds</th>
<th>Restricted funds</th>
<th>Endowment funds</th>
<th>Total funds</th>
<th>Last year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
</tr>
</tbody>
</table>

#### A1 Receipts

<table>
<thead>
<tr>
<th>Description</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income from Securities</td>
<td>78,136</td>
<td>-</td>
<td>-</td>
<td>78,136</td>
</tr>
<tr>
<td>Trustee Deposit Interest</td>
<td>119</td>
<td>-</td>
<td>-</td>
<td>119</td>
</tr>
<tr>
<td>Bank Fees + VAT</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Independent Examiner Fees</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>LEI Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sub total</strong></td>
<td>78,255</td>
<td>-</td>
<td>-</td>
<td>78,255</td>
</tr>
</tbody>
</table>

**Sub total (Gross income for AR)**

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>78,255</td>
<td>-</td>
<td>-</td>
<td>88,780</td>
</tr>
</tbody>
</table>

#### A2 Asset and investment sales, (see table).

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>648,097</td>
<td>648,097</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sub total</strong></td>
<td>-</td>
<td>-</td>
<td>1,000,584</td>
</tr>
</tbody>
</table>

Total receipts

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>78,255</td>
<td>-</td>
<td>648,097</td>
<td>726,352</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1,089,364</td>
</tr>
</tbody>
</table>

#### A3 Payments

<table>
<thead>
<tr>
<th>Description</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charitable Payments</td>
<td>81,400</td>
<td>-</td>
<td>-</td>
<td>81,400</td>
</tr>
<tr>
<td>Bank Fees + VAT</td>
<td>43,260</td>
<td>-</td>
<td>-</td>
<td>43,260</td>
</tr>
<tr>
<td>Independent Examiner Fees</td>
<td>400</td>
<td>-</td>
<td>-</td>
<td>400</td>
</tr>
<tr>
<td>LEI Fee</td>
<td>138</td>
<td>-</td>
<td>-</td>
<td>138</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sub total</strong></td>
<td>125,198</td>
<td>-</td>
<td>-</td>
<td>132,279</td>
</tr>
</tbody>
</table>

#### A4 Asset and investment purchases, (see table)

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td>515,495</td>
<td>515,495</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sub total</strong></td>
<td>-</td>
<td>515,495</td>
<td>1,034,804</td>
</tr>
</tbody>
</table>

Total payments

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>125,198</td>
<td>-</td>
<td>515,495</td>
<td>1,167,083</td>
</tr>
</tbody>
</table>

#### Net of receipts/(payments)

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>46,943</td>
<td>-</td>
<td>132,602</td>
</tr>
<tr>
<td></td>
<td></td>
<td>85,659</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-</td>
<td>77,719</td>
</tr>
</tbody>
</table>

#### A5 Transfers between funds

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>43,798</td>
<td>-</td>
<td>-</td>
<td>43,798</td>
</tr>
</tbody>
</table>

#### A6 Cash funds last year end

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>33,120</td>
<td>-</td>
<td>31,003</td>
<td>64,123</td>
</tr>
</tbody>
</table>

**Cash funds this year end**

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>29,975</td>
<td>-</td>
<td>119,807</td>
<td>149,782</td>
</tr>
<tr>
<td></td>
<td></td>
<td>64,123</td>
<td></td>
</tr>
</tbody>
</table>

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**CCX16a**

**Charity Name**

The Wilfred & Elsie Elkes Charity Fund

**No (If any)**

326573

**Receipts and payments accounts**

**For the period**

<table>
<thead>
<tr>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
<th>to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/08/2017</td>
<td></td>
<td></td>
<td>10/08/2018</td>
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</tbody>
</table>

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**CCXX R1 accounts (SS)**

1

18/09/2018
## Section B Statement of assets and liabilities at the end of the period

<table>
<thead>
<tr>
<th>Categories</th>
<th>Details</th>
<th>Unrestricted funds to nearest £</th>
<th>Restricted funds to nearest £</th>
<th>Endowment funds to nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B1 Cash funds</strong></td>
<td></td>
<td></td>
<td></td>
<td>119,807</td>
</tr>
<tr>
<td>Cash Capital</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Cash Income</td>
<td></td>
<td>29,975</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Reserve Cash Capital</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total cash funds</strong></td>
<td></td>
<td>29,975</td>
<td>-</td>
<td>119,807</td>
</tr>
<tr>
<td>(agree balances with receipts and payments account(s))</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B2 Other monetary assets</th>
<th></th>
<th>-</th>
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<table>
<thead>
<tr>
<th>B3 Investment assets</th>
<th></th>
<th>Fund to which asset belongs</th>
<th>Cost (optional)</th>
<th>Current value (optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Securities</td>
<td></td>
<td>-</td>
<td>2,842,045</td>
<td></td>
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<td></td>
<td>-</td>
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</table>

<table>
<thead>
<tr>
<th>B4 Assets retained for the charity’s own use</th>
<th></th>
<th>Fund to which asset belongs</th>
<th>Cost (optional)</th>
<th>Current value (optional)</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>B5 Liabilities</th>
<th></th>
<th>Fund to which liability relates</th>
<th>Amount due (optional)</th>
<th>When due (optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Signed by one or two trustees on behalf of all the trustees

<table>
<thead>
<tr>
<th>Signature</th>
<th>Print Name</th>
<th>Date of approval</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Una Dunford</td>
<td></td>
</tr>
</tbody>
</table>

CCXX R2 accounts (SS) 2 18/09/2018
Trustees' Annual Report for the period

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day 11</td>
<td>Month AUGUST</td>
</tr>
</tbody>
</table>

Section A  Reference and administration details

Charity name  THE WILFRED & ELSIE ELKES CHARITY FUND

Other names charity is known by

Registered charity number (if any)  326573

Charity's principal address  THE ROYAL BANK OF SCOTLAND, Trust Administration, 6th Floor, Trinity Quay 2, Avon Street  
Bristol  
Postcode  BS2 0PT

Names of the charity trustees who manage the charity

<table>
<thead>
<tr>
<th>Trustee name</th>
<th>Office (if any)</th>
<th>Dates acted if not for whole year</th>
<th>Name of person (or body) entitled to appoint trustee (if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>THE ROYAL BANK</td>
<td></td>
<td>EXISTING TRUSTEE</td>
</tr>
<tr>
<td>2</td>
<td>OF SCOTLAND</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>4</td>
<td></td>
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<tr>
<td>5</td>
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<td>19</td>
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<td></td>
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<tr>
<td>20</td>
<td></td>
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</tr>
</tbody>
</table>

Names of the trustees for the charity, if any, (for example, any custodian trustees)

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates acted if not for whole year</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
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</tr>
</tbody>
</table>
### Names and addresses of advisers (Optional information)

<table>
<thead>
<tr>
<th>Type of adviser</th>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

### Name of chief executive or names of senior staff members (Optional information)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Section B  
Structure, governance and management

#### Description of the charity’s trusts

<table>
<thead>
<tr>
<th>Type of governing document (eg. trust deed, constitution)</th>
<th>WILL OF MRS ELSIE MARY ELKES DECEASED DATED 23 MARCH 1983</th>
</tr>
</thead>
<tbody>
<tr>
<td>How the charity is constituted (eg. trust, association, company)</td>
<td>TRUST</td>
</tr>
<tr>
<td>Trustee selection methods (eg. appointed by, elected by)</td>
<td>APPOINTED UNDER THE WILL</td>
</tr>
</tbody>
</table>

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

### Section C  
Objectives and activities

**Summary of the objects of the charity set out in its governing document**

FOR SUCH CHARITABLE BODIES AT THE TRUSTEES DISCRETION
MAKING GRANTS TO SUITABLE CHARITABLE BODIES AFTER CONSIDERATION OF APPEALS RECEIVED DIRECT TO THE CHARITY. A TOTAL OF 29 GRANTS WERE MADE DURING THE YEAR.

THE SUM OF £43,798 HAS BEEN EXPENDED FROM THE ENDOWMENT FUNDS AND FOR CHARITY COMMISSION ACCOUNTING PURPOSES IS NOW CLASSED AS INCOME.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.
Summary of the main achievements of the charity during the year

DURING THE YEAR THE CHARITY MADE DONATIONS TOTALLING £81,400 IN ACCORDANCE WITH THE TRUST DOCUMENT.

GRANTS WERE MADE TO THE FOLLOWING CHARITIES:

Lupus UK
The Giving Hands Mission
Barnardo’s
On Course Foundation
Willow
Missing People
Cyclists Fighting Cancer
Action Medical Research for Children
Caudwell Children
Braille Chess Association
Seafarers UK
Brainwave
The Eve Appeal
Asthma UK
Cystic Fibrosis Trust
Dame Kelly Holmes Trust
Children’s Air Ambulance
Uttoxeter & District Old People’s Housing Society
British Wireless for the Blind Fund
St John’s Ambulance
The Salveson Mindroom Centre
Kintyre Amenity Trust
British Dyslexics
Staffordshire Buddies
Young and Inspired
Become
The Police Community Clubs of Great Britain
The Mary Stevens Hospice
Tall Ships Youth Trust
Section E  Financial review

Brief statement of the charity’s policy on reserves

THE CIRCUMSTANCES OF THIS TRUST ARE THAT THE INVESTMENTS HELD PROVIDE SUFFICIENT INCOME TO MEET THE OBJECTIVES WITHOUT THE NEED FOR ANY SPECIFIC RESERVES

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE INVESTMENTS ARE REVIEWED REGULARLY TO ENSURE THAT THEY ARE SUITABLE FOR THE CRITERIA OF THE TRUST AND COMPRISE STOCK EXCHANGE INVESTMENTS AND CASH ONLY

Section F  Other optional information

Section G  Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

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<thead>
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<th>Signature(s)</th>
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<tbody>
<tr>
<td>Full name(s)</td>
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<tr>
<td>Position (eg Secretary, Chair, etc)</td>
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<td>Date</td>
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Una Dunford

TRUSTEE

TAR  5  March 2012