THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE

ANNUAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2016
THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
TRUSTEES’ REPORT FOR THE YEAR ENDED 30TH JUNE 2016

The Trustees present their annual report and financial statements of the charity for the year ended 30th June 2016. The financial statements have been prepared in accordance with the charity’s trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published 16th July 2014; updated 2nd February 2016.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The objects of the Trust are to promote such charitable purposes for the benefit of young people living in Leicestershire and Rutland, in particular those undertaken by youth organisations, as the trustees in their absolute discretion think fit.

Grant making policy
Modest grants are made to individual young people and the Trust also makes grants to voluntary youth organisations with which Sir Andrew Martin was closely involved. All grants are made at the discretion of the Trustees to support the aspirations and needs of young people and their voluntary organisations.

Public benefit
In planning the Trust’s grant making the trustees have given consideration to the Charity Commission’s published guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

The Trust has made £28,653 (2015: £26,055) in grants to improve the lives of young people who live in Leicester, Leicestershire or Rutland. The Trust has actively supported the aspirations and needs of young people who have an outstanding skill or talent, the opportunity to gain a unique experience, or who are disadvantaged, have disabilities, learning difficulties, special educational needs or mental health issues. The Trust has also supported voluntary youth organisations which are making a significant contribution to benefit young people and the wider community.

Investments have been managed throughout the year by the Investment Managers, with performance being monitored by the trustees of Liverpool Charity and Voluntary Services through its Investment Committee meetings.

FINANCIAL REVIEW

Income from investments of £32,298 (2015: £30,047) and donations totalling £20,086 (2015: £17,919) was received during the year. Grants of £28,653 (2015: £26,055) were made. At the year end capital investments were valued at £936,265 (2015: £919,547).

Investment policy and powers
The trustees have the same full and unrestricted powers of investment in all respects as if they were the beneficial owners.

The investment strategy is set by the trustees and takes account of recent demands for funds and an assessment of expected future needs (see Reserves). The investment policy and strategy are
reviewed with the investment managers at regular intervals.

The investment objective is to maximise income available to make grants while maintaining the long-term value of capital.

**Risk management**
The main risks to which the charity is exposed as identified by the trustees have been considered and systems have been established to mitigate those risks.

**Reserves**
The Trust Deed permits the spending of capital; the trustees have, however, agreed to retain the capital for the time being and to invest it to produce income to make grants. The trustees are managing the reserves to balance the needs of current and future beneficiaries. It is not anticipated that the needs of beneficiaries will diminish over time.

**Plans for the future**
The objectives of the Trust remain unchanged for the future; the intention is to continue managing the funds on a consistent basis and distributing income as grants to those in financial need.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**
The Sir Andrew Martin Trust for Young People is a registered charity, number 1042358. It was established by a Trust Deed dated 18th November 1994.

**Organisation, management and delegation**
The administration of the Trust’s grant making activities is carried out, at no cost to the Trust, by a volunteer from Samworth Brothers.

The Trustees meet quarterly to make grants and review the Trust’s performance, its financial position and its investments. The Trustees, in their power, have delegated accountancy matters to LCVS.

**Trustee recruitment and appointment**
Having considered relevant skills, experience, and geographical requirements, potential new Trustees are approached by the existing Trustees and then appointed with the agreement of the Trustees. The Trustees are also responsible for the induction and training of new Trustees.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Principal office**
151 Dale Street, Liverpool L2 2AH

**Trustees**
The Trustees during the year were:
The Hon. Lady Brooks (Chairman)
Mr. John Aldridge
Mr. Terry Higgins
Mr. David Knowles
Mr. David Smith
Mr. Robert Collins
Mr. Alec Jeffery
Mr. Don Wix
Ms. Sue McEniff (appointed 26th August 2016)
Liverpool Charity and Voluntary Services
The charity’s corporate trustee, Liverpool Charity and Voluntary Services (LCVS), 151 Dale Street, Liverpool L2 2AH, is incorporated under the Companies Act as a company limited by guarantee without share capital as company number 181759. It is also a registered charity, number 223485, and a Charitable Trust Corporation. The Trustees of LCVS, who are also its Directors, were as follows during the year: Heather Akehurst, Perminder Bal (resigned 1st December 2015), Caroline Ellen (nee Clark) (resigned 1st December 2016), Charles Feeny, Roger Morris, Adeyinka Olushonde, Christine Reeves, Hilary Russell and Deborah Shackleton (resigned 29th November 2016) and Andrew Whitehead, Sir Bert Massey (appointed 1st January 2016, resigned 29th November 2016) and Richard Finch (appointed 1st January 2016).

Professional advisers
Trust Administrator
Sir Andrew Martin Trust Administrator
Walkers Charnwood Bakery
200 Madeline Road
Beaumont Leys
Leicester LE4 1EX

Independent Examiner
Keith Ward
RSM Tax and Accounting Limited
20 Chapel Street,
Liverpool L3 9AG

Bankers
CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investment Manager
Rathbone Investment Management Limited
Port of Liverpool Building
Pier Head
Liverpool, L3 1NW

Approved by the Trustees on 29th September 2016 and signed on their behalf by

The Hon. Lady Brooks
Chairman

Dated:
Independent Examiner’s Report to the Trustees of
The Sir Andrew Martin Trust for Young People

I report on the accounts of the Trust for the year ended 30th June 2016, which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner
The charity’s trustees are responsible for the preparation of the accounts. The charity’s trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:
- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner’s report
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a “true and fair view” and the report is limited to those matters set out in the statement below.

Independent examiner’s statement
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
   have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: KEITH WARD
Relevant professional qualification or body: Chartered Accountant

ON BEHALF OF RSM TAX AND ACCOUNTING LIMITED

Chartered Accountants
20 Chapel Street
Liverpool L3 9AG

Dated:
THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH JUNE 2016

<table>
<thead>
<tr>
<th>Income from:</th>
<th>Year to 30th June 2016</th>
<th>Year to 30th June 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notes</td>
<td>Income Funds £</td>
<td>Capital Funds £</td>
</tr>
<tr>
<td>Donations</td>
<td>3</td>
<td>4,856</td>
</tr>
<tr>
<td>Investments</td>
<td>32,268</td>
<td>30</td>
</tr>
<tr>
<td>Total income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditure on:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raising funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment management administration</td>
<td>4</td>
<td>-</td>
</tr>
<tr>
<td>Charitable activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant funding</td>
<td>5</td>
<td>30,201</td>
</tr>
<tr>
<td>Total expenditure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net income and net movement in funds before gains and losses on investments</td>
<td>6</td>
<td>-</td>
</tr>
<tr>
<td>Net (losses)/gains on investments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net movement in funds</td>
<td>6,923</td>
<td>11,778</td>
</tr>
<tr>
<td>Reconciliation of funds:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total funds brought forward</td>
<td>8,9</td>
<td>197,318</td>
</tr>
<tr>
<td>Total funds carried forward</td>
<td>£204,241</td>
<td>£743,620</td>
</tr>
</tbody>
</table>

The notes on pages 8 to 12 form part of these accounts.
The net movement in funds in the year was derived from the continuing activity of the charity.
THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE

BALANCE SHEET AS AT 30TH JUNE 2016

-------------------UNRESTRICTED FUNDS-------------------

<table>
<thead>
<tr>
<th>Notes</th>
<th>At 30th June 2016</th>
<th>At 30th June 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Fixed assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments 6</td>
<td>936,265</td>
<td>919,547</td>
</tr>
<tr>
<td>Current assets:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash at bank</td>
<td>13,091</td>
<td>11,006</td>
</tr>
<tr>
<td>Current liabilities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Creditors 7</td>
<td>(1,495)</td>
<td>(1,393)</td>
</tr>
<tr>
<td></td>
<td>11,596</td>
<td>9,613</td>
</tr>
<tr>
<td>Net assets</td>
<td>£947,861</td>
<td>£929,160</td>
</tr>
</tbody>
</table>

The funds of the charity: 8,9

<table>
<thead>
<tr>
<th></th>
<th>£</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Funds</td>
<td>743,620</td>
<td>731,842</td>
</tr>
<tr>
<td>Income Funds</td>
<td>204,241</td>
<td>197,318</td>
</tr>
<tr>
<td></td>
<td>£947,861</td>
<td>£929,160</td>
</tr>
</tbody>
</table>

Approved and authorised for issue by the Trustees on 29th September 2016 and signed on their behalf by The Hon. Lady Brooks

Chairman

Dated:

These unaudited financial statements have been subjected to independent examination. See report on page 5.
THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2016

1. ACCOUNTING POLICIES

**Basis of preparation**
The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014; updated 2nd February 2016 (SORP 2015) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

These accounts for the year ended 30th June 2016 are the first accounts of The Sir Andrew Martin Trust for Young People prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 July 2014. The reported financial position and financial performance for the previous period are not affected by the transition to FRS102.

**Going concern**
At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**Fund accounting**
Unrestricted funds are considered free reserves and are expendable at the discretion of the Trustees in furtherance of the general objectives of the Trust.

**Investments**
Investments held as fixed assets, in accordance with SORP 2015 are stated and included in the balance sheet at their market value at 30th June 2016 or at the valuation date nearest to the year end. Realised gains and losses are dealt with as movements on the Capital Fund.

Investments are valued at the mid-market price on the valuation date.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions. The Trustees conduct a thorough risk analysis in conjunction with their investment managers at each of their Investment Committee meetings.

**Income recognition**
Income from investments comprises dividend income and interest and are accounted for when received in the financial year.

Donations are recognised at the earlier of notification or date of receipt, in the case of the third party donations and legacy income when received by the organisation.

These unaudited financial statements have been subjected to independent examination. See report on page 5.
Expenditure recognition
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Raising funds costs relate to expenses incurred in the administration of the investment assets. Charitable activities includes grant funding, along with associated support costs, to beneficiaries. These are dealt with in the Statement of Financial Activities when payment has been approved by the charity. Governance costs relate to compliance with constitutional and statutory requirements and specifically include all costs incurred by the charity in producing the Annual Report.

Cash and cash equivalents
Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments
The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity’s balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liabilities simultaneously.

Basic financial assets
Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities
Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities
Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

These unaudited financial statements have been subjected to independent examination. See report on page 5.
Taxation
The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT.

2. CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

In the application of the charity’s accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. DONATIONS AND LEGACIES

<table>
<thead>
<tr>
<th></th>
<th>Income Funds</th>
<th>Capital Funds</th>
<th>Total 2016</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>General donations</td>
<td>4,856</td>
<td>10,000</td>
<td>14,856</td>
<td>17,919</td>
</tr>
<tr>
<td>Youth Work Response</td>
<td>-</td>
<td>5,230</td>
<td>5,230</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>£4,856</strong></td>
<td><strong>£15,230</strong></td>
<td><strong>£20,086</strong></td>
<td><strong>£17,919</strong></td>
</tr>
</tbody>
</table>

In 2015 the total donations income of £17,919 was unrestricted.

4. RAISING FUNDS

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acceptance fees - LCVS</td>
<td><strong>£200</strong></td>
<td><strong>£160</strong></td>
</tr>
</tbody>
</table>

Acceptance fees expenditure of £160 in 2015 was unrestricted.
THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2016

5. CHARITABLE ACTIVITIES

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant funding</td>
<td>£28,653</td>
<td>£26,055</td>
</tr>
<tr>
<td>Bank charges</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£28,653</strong></td>
<td><strong>£26,059</strong></td>
</tr>
</tbody>
</table>

Support and governance costs:
- Financial administration - LCVS: £1,291 - £1,201
- Independent examination fee: £210 - £192
- Costs of trustees' meetings: £47 - £46

**Total support and governance costs:** £30,201 - £27,498

No trustee has received any remuneration for their services as trustee (2015: Nil).

During the year the following grants were made to individual young people and charitable voluntary youth organisations:

Grants to organisations of £1,000 and over:
- 1188 (Coalville) Squadron ATC: £1,000
- 115th Leicester Scouts: £1,000

Other grants to voluntary youth organisations: £8,520

Grants to individuals: £18,133

**Total grants:** £28,653

In 2015 expenditure of £27,498 was unrestricted.

6. FIXED ASSET INVESTMENTS

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quoted investments:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Market value at 1st July 2015</td>
<td>£919,547</td>
<td>£895,764</td>
</tr>
<tr>
<td>Capital introduced</td>
<td>£20,000</td>
<td>£16,000</td>
</tr>
<tr>
<td>Net realised (losses)/gains on investment assets</td>
<td>(3,282)</td>
<td>7,783</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£936,265</strong></td>
<td><strong>£919,547</strong></td>
</tr>
</tbody>
</table>

Market value at 30th June 2016: £936,265 - £919,547

Book value at 30th June 2016: £763,858 - £743,858

These unaudited financial statements have been subjected to independent examination. See report on page 5.
THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2016

The trust holds 100% of its investments in a Charity Commission approved pooling scheme, the Settlers’ Trust Fund (STF), administered by Liverpool Charity and Voluntary Services and managed by Rathbone Investment Management Ltd. At 30th June 2016, the assets of the STF fund had a total market value of £22,261,298 (2015: £22,078,085) of which £936,265 (2015: £919,547) is an asset of the trust.

7. CREDITORS

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Administration í LCVS</td>
<td>1,291</td>
<td>1,201</td>
</tr>
<tr>
<td>Independent Examination Fee</td>
<td>204</td>
<td>192</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£1,495</strong></td>
<td><strong>£1,393</strong></td>
</tr>
</tbody>
</table>

8. UNRESTRICTED FUNDS

*Income Fund*: Investment income and donations received for distribution as grants to individual young people and charitable voluntary youth organisations.

*Capital Fund*: Funds held provide income for the on-going activities of the trust.

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

<table>
<thead>
<tr>
<th></th>
<th>Fixed Asset Investments</th>
<th>Bank Balances</th>
<th>Net Current Liabilities</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unrestricted Funds</strong></td>
<td><strong>£</strong></td>
<td><strong>£</strong></td>
<td><strong>£</strong></td>
<td><strong>£</strong></td>
</tr>
<tr>
<td>Capital Fund</td>
<td>936,265</td>
<td>(191,150)</td>
<td>(1,495)</td>
<td>743,620</td>
</tr>
<tr>
<td>Income Fund</td>
<td>-</td>
<td>204,241</td>
<td>-</td>
<td>204,241</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£936,265</strong></td>
<td><strong>£13,091</strong></td>
<td><strong>£(1,495)</strong></td>
<td><strong>£947,861</strong></td>
</tr>
</tbody>
</table>

10. RELATED PARTY TRANSACTIONS

*Raising funds*: include £200 (2015: £160) payable to LCVS to cover capital administration costs.

*Charitable activities*: these include £1,291 (2015: £1,201) payable to LCVS in respect of accountancy and trust administration.

At 30th June 2016, creditors included an accrual of £1,291 to LCVS (2015: £1,201).

LCVS is related to the Trust by virtue of LCVS being the Trust’s corporate trustee.

These unaudited financial statements have been subjected to independent examination. See report on page 5.