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<td>14. “We Remember”</td>
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THE PARISH CHURCH OF ST MARY THE VIRGIN, MONKSEATON.

ANNUAL PAROCHIAL CHURCH MEETING AND MEETING OF PARISHIONERS

Sunday 22nd April 2018 at 11.25am in church

AGENDA

Appointment of Secretary for the Meeting of Parishioners to elect Churchwardens and for the Annual Parochial Meeting:

MEETING OF THE PARISHIONERS

For the election of Churchwardens (legal)

For the election of Churchwardens (pastoral)

ANNUAL PAROCHIAL CHURCH MEETING

1. Present:
2. Apologies for Absence:
4. Matters Arising
5. Appointment of Tellers.
6. Appointment of six members to the Parochial Church Council.
8. Secretary’s Report.
9. Treasurer’s Report and Adoption of Accounts.
10. Appointment of Independent Examiner for Accounts.
13. Group Reports:
   CORE GROUPS:
   Worship, Spirituality and Liturgy.
   Welcoming, Integrating and Caring.
   Discipleship and Evangelism
   Buildings and Resources.

   THEME GROUPS:
   Communications.
   All Age Inclusion.
   Justice and Peace.

14. Renewal of Safeguarding Policy.
18. Any other business (to be notified to Chair before meeting).
19. Closing Prayers
THE PAROCHIAL CHURCH COUNCIL OF
ST MARY THE VIRGIN, MONKSEATON

Minutes of the ANNUAL MEETING OF PARISHIONERS 30th April 2017

The meeting commenced at 11.20 am, with a welcome from The Rev Dr Pat Moran, who led us in prayer.

No. of Parishioners present: 62

Grace Morgan was appointed Secretary for the Annual Parochial Church Meeting.

Proposer: Canon Sue Hart  Seconder: Margaret Campbell.

MEETING OF THE PARISHIONERS

CHAIR: KATE STOBART

The four Churchwardens currently holding office will continue to serve until the end of their respective terms.

ANNUAL PAROCHIAL CHURCH MEETING.

The Chair welcomed everyone to the APCM and began by thanking the Office Staff and PCC Secretary, for the production of the Annual Report and preparation of the necessary documentation for the Meeting.

The following opening address was then given by the Chair, Kate Stobart:

Thank you for all coming today to celebrate and discuss the past year and look ahead to 2017/18.
I want to start by going straight to the issue I know is top of the list of questions for most of you – the vacancy.
The first thing to say is a massive thank you to our legal wardens, Marion and Richard, for their amazing dedication and hard work in complying the Parish Profile and taking the responsibility for the interviews last week. We are truly blessed to have them. I also want to thank everyone who helped with the interviews on Thursday and Friday. It really helped to have the opinions of a range of people.
As you know, there are strict rules about when announcements can be made regarding appointments in the Church. So, the message I am allowed to say is “we had a very successful day on Friday”. Watch this space!
During the past year, we have shown again how strong we are as a community and the booklet shows the range of mission we collectively do and the Squad have felt really supported as we worked through the year. It is a testament to us all that the attendance figures haven’t dropped significantly and that actually during Easter 2017 we had more people worshipping than in 2016. Thank you.
We are working to fulfil our mission and be part of the Diocesan vision of Growing Church and Bringing Hope. Bishop Christine said “three things about growing church bringing hope. First, God gives the growth, but we are called to prepare the ground, to plant, tend, and water. The mission is God’s, not ours, but we are called to share in the mission. Secondly, the vision is rooted in all that is already here in this Diocese, and it is building on our strengths. Growing church bringing hope builds on our values of being generous, engaged, and open, and those values remain our touchstone. As Archdeacon Geoff has memorably put it, those values will enable us to hold onto the baby whilst we change the bath water. Thirdly, this vision is the beginning of an adventure, not the end. If we stop at the vision, frankly we end up with all motherhood and apple pie.”

At St Mary’s we have always reached out, the Fayre, Whitley Lodge, Godly Play work with schools, our work at Kings School, the ever-growing uniform organisations, the wonderful series of concerts. Thank you to everyone for keeping up this vital outreach and growing it.

The theme of today seems to focus on two words for me THANK YOU, especially to all four wardens, the sterling work of the office, everyone who works to keep St Mary’s functioning, including the PCC who are always supportive and engaged. I want to give special thanks to two people who make my job as Lay Chair so much easier. Grace – you are a true gem and I can’t begin to thank you enough for your amazing work and dedication. The second person is Neill Porter. All our finance team have achieved the unthinkable – they have made the finance reports to PCC understandable! Neill has been the driving force in the team and we will all miss him, and Jo, as they move in June. Thank you

Finally, please join the global wave of prayer 25th May - 4th June, the following short video explains why.

1. Present: 62 attendees

2. Apologies for Absence:
Ann Otter, Ruth Blake, Dot Clarke, Dorothy Pickering, Elizabeth and John Charlton, Vicky Scurfield, Alan and Ruth Wolf, Katy Bell, Beryl Austoni

3. Minutes of APCM 17th April 2016
As there were no amendments, the Minutes were signed as a true and accurate record.
Proposer: Canon Sue Hart Seconder: Margaret Campbell

4. Matters Arising: None.

5. Appointment of Tellers:
Jane Walker and Carol Nesbitt
6. Election of members to the Parochial Church Council

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<thead>
<tr>
<th>NOMINEE</th>
<th>PROPOSER</th>
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<tr>
<td>Judy Ross</td>
<td>Ruth Blake</td>
<td>Grace Morgan</td>
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<td>Margaret Pettitt</td>
<td>Ruth Blake</td>
<td>Grace Morgan</td>
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<tr>
<td>Patrick Pratt</td>
<td>Neill Porter</td>
<td>Bryan Morgan</td>
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<tr>
<td>Andrew Sutton</td>
<td>Kate Stobart</td>
<td>Grace Morgan</td>
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As there were no further nominations, the above-named were duly elected for a period of three years.

All in favour

NB. ELECTED PCC MEMBERS CAN ONLY SERVE FOR MAXIMUM OF TWO TERMS, i.e. 6 YEARS, WITHOUT A BREAK.

Reports “taken as read” will be proposed and seconded en bloc later in the meeting.

7. Staff/”The Squad” Report: As Read

8. Electoral Roll Report:

Rosie Tate reported as follows:
The Electoral Roll is a register of lay members of St Mary’s, 16 years or older. If you are resident in the parish you have an automatic entitlement to apply to join the Roll; if not resident you should have worshipped regularly at St Mary’s over the 6 months prior to application. Members of the Roll are entitled to vote at the APCM; candidates for election to the PCC should have been on the Electoral Roll for at least 6 months. I can confirm that today’s new PCC members fulfil that requirement.

The current Electoral Roll was initially prepared in 2013 with 208 enrolments. The Roll now stands at 191, three fewer than last year. 4 members have passed away, 3 have moved from the parish. We have 4 new members on the Roll.

129 roll members are resident in the parish, 62 are non-resident.


9. Secretary’s Report:

Taken as read.

10. (a) Treasurer’s Report and Adoption of Accounts:

Please see Finance Report and Accounts in Annual Report.

In his last report as Treasurer, Neill Porter thanked the congregation for their support and immense generosity. He also expressed gratitude to the Finance Team, Patrick Pratt (electronic accounting), Rosie Tate (Stewardship) and Jeff Pickering (physical banking). Neill also outlined details of the new Finance Team to take over with effect from the APCM.

The Treasurer advised that it had not been financially possible to meet the 2016 Parish Share in full, despite the Stewardship renewal initiative. During
the year we met our Alms Giving mission of 5% of Stewardship and organised very successful collections for Christian Aid and The Children’s Society.

The Winter Fayre was an outstanding achievement, raising valuable funds towards the operating budget.

Congratulations were expressed to the congregation.

The new Treasurer, John Lyttle, was then introduced to the meeting, at which point he gave an outline of budgeted expenditure for 2017 and the need for income to offset to breakeven at the end of the year.

Questions were invited.

1. Would 2016 Parish Share shortfall be rectified in 2017? Neill replied that it would not be financially possible to bridge the gap, advising at the same time that within the Diocese, St Mary’s Church Parish Share is substantially greater than any other church.

On behalf of St Mary’s Church, Canon Sue Hart and William Walker acknowledged, with gratitude, the outstanding work undertaken by Neill in his role as Treasurer and offered best wishes to him and Joanna for the future.

Proposer: Andrew Sutton Seconder: Thelma Gilhespy

All in favour

11. **Appointment of Independent Examiner for Accounts:**
Trevor Hogg of TPA Accountancy Services, South Shields.

Proposer: Canon Sue Hart Seconder: Joanna Porter

12. **Annual Fabric Report by Churchwardens.**
Taken as read

13. **Churchwardens’ Report:**
Taken as read

14. **Deanery Synod Report:**
No report.

15. **Election of Deanery Synod Representatives**

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<th>NOMINEE:</th>
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<td>Canon Sue Hart</td>
<td>Grace Morgan</td>
<td>Neill Porter.</td>
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<td>Kate Stobart</td>
<td>Grace Morgan</td>
<td>Neill Porter.</td>
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<td>Nicola Denyer</td>
<td>Canon Sue Hart</td>
<td>Neill Porter.</td>
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16. **Group Reports:**
Worship, Spirituality and Liturgy.
Welcoming, Integrating and Caring.
Building Resources.
Discipleship and Evangelism.
Taken as read. Chair thanked the authors for the time and energy taken in the compilation of their reports.

17. **Renewal of Safeguarding Policy.**
Jaki McDermott reported that the policy covered the protection of children, adolescents and vulnerable adults. Training courses currently on offer, Parish Audit – majority of procedures now in place.
The Chair thanked Jaki for her commitment to this important area of work, as she leaves St Mary’s, following John’s appointment as Vicar of Amble.
PROPOSER: Alison Stroud SECONDER: Clare Connors.

18. **Appointment of Sidesmen/Sideswomen.**
Taken as read.
ALL REPORTS ‘TAKEN AS READ’
Proposer: Alison Stroud. Seconder: Clare Connors.

19. **Any other Business:** None

20. **Closing Prayers:**
In her closing prayers, The Rev Dr Pat Moran mentioned by name, all those who had passed away during the last 12 months, remembering also their families and friends.

Accepted as a true and accurate record.

Chair.......................... Secretary..........................

Proposer...................... Seconder......................

Date............................
I have now been in post as your ‘new’ vicar for 9 months. This report however, reflects on our activities as church over the full year from April 2017 until now, before turning to future plans.

It has been a real joy to take my place within St Mary’s congregation. Jon, Sam and Edie have also felt truly welcomed and part of the community. I felt extremely fortunate arriving on July 1st to find, in The Squad, a highly effective and efficient leadership team at St Mary’s. This group were ably taking care of the running of the church and consisted of Legal Wardens Marion Oakes and Richard Hart, PCC Lay Chair, Kate Stobart, Reader Sue Hart, and Assistant Curate Pat Moran. This group addressed, among many things, building issues, service rotas, pastoral concerns and sought to answer the queries coming in to St Mary’s via the Office. I am grateful that after my licensing, the Squad continued until September to aid the transition back into having a Vicar... with that in mind, I would like to begin this report by thanking the Squad and all those that kept things on the go during the vacancy.

It is understandable that going through such a time of transition and uncertainty has left folk at St Mary feeling somewhat weary. As I met with the Squad it struck me how much there was to deal with at St Mary’s, on an almost daily basis. There is a tension between having to respond and moving forward, between maintenance and mission, a tension I have felt acutely in this first year. As a new Vicar arrives there is an opportunity for reflection and re-evaluation for people of their callings and ministries. Two members of the Squad have since left us – Revd John McDermott and Revd Dr Pat Moran and without them it is difficult to see how life at St Mary’s would have stayed as buoyant as it did through all the changes St Mary’s faced this past year and prior to that when Revd Peter Knibbs was on sick leave. Another significant departure during this year has been Neil Porter, who, as Treasurer had a clear grasp on the financial structure underpinning St Mary’s and an understanding of the link between stewardship of our resources and our Christian discipleship.

During a time of transition, our weekly pattern of services has helped to maintain stability and offered opportunities to receive from God. Many people are involved in animating worship at St Mary’s. Revd Eileen Noble and Revd Peter Dunlop offer essential priestly support whilst an army of readers, intercessors, Servers, Sacristans and our worship coordinator Carole Lax, along with preaching and Deaconing from Sue Hart, Clare Connors and Nicola Denyer, our singers and organist Sue Morgan. These teams along with occasional help from visiting clergy such as Peter Kenney and Richard Bryant have maintained a lively engagement with God and one another through our worship. I would also like to acknowledge here the small group who have faithfully planned and delivered the monthly Healing Service over many years – Doreen Lunn, Beryl Austoni, Mary Rose and Revd Eileen Noble. This service will not be offered on a Sunday evening in the future. However, healing is a key element of our calling as Christians and of the ministry of St Mary’s and there will continue to be an annual Service of Healing and
Wholeness at St Luke’s tide and we will reflect on how to express our ministry of healing in new ways.

Others have felt it time to lay down pieces of work that they have previously offered. I would like to particularly thank Ruth Blake, Bryan Morgan and William Walker for their many years work on fundraising and faith raising at St Mary’s. The building redevelopment is a testimony to their commitment, dedication and hard work in this area and because of this St Mary’s has been all the richer in the material and spiritual senses of the word. The buildings have offered many opportunities and challenges this year but our team of Wardens have risen admirably to ensuring that we both maintained our buildings, not least through the complex repair work on our heating system and developed them by our improvements to the Hall entrance and toilet facilities.

For some time now, there’s been a clear strategy for how St Mary’s works as a church. So, before any new plans or structures are considered, the current ‘Working Together at St Mary’s’ structure is being maintained. Things have clearly changed since this was devised but the principles established of inclusion and empowerment of all who attend St Mary’s, are still central.

There are four key areas that have continued this year:
- our welcome and care (Welcoming, Integrating and Caring),
- our worship and prayer life (Worship, Spirituality and Liturgy),
- our church and hall buildings and our wider financial resources (Buildings and Resources)
- and opportunities for people to engage with faith and to grow in their discipleship (Discipleship and Evangelism).

As well as Core Groups, St Mary’s identified three Theme Groups. On arrival, I encountered a lively and committed group of people
- on the Justice and Peace Group
- a commitment to good Communication through the website and Facebook
- a great piece of work being done with our church children on Sunday mornings and in schools during the week with Godly Play.

The details of what has happened in these areas is documented in the pages of this report, but the different areas held by these groups continue to be important. These groups have maintained an impressive array of activities and produced some new initiatives this year – Lent Learning, themed on mission and Paddington and a sermon series on mission, Whitley Lodge Community Spirit Christmas Tree lighting event, increased engagement with the hall users as well as the development of the Hall building, All Age Services, work with schools and meetings with advisors on youth and children’s work.

I would like to encourage all of us at St Mary’s to think how these areas connect with our worship. What has been especially important to you in our journey of faith together – is it learning, care received or given, the welcome into the congregation or the worship itself, music, prayers, liturgy? If St
Mary’s is to grow and develop then I invite you to consider what you receive from St Mary’s and what you might offer in the area that is most important to you…. and talk to one of the staff about it.

This brings me to a final, brief word on future developments. Our quinquennial report points to some work we need to do on the grounds around the church, particularly the car park and pathway between the hall and church. We have also been encouraged by the diocese to write a Mission Action Plan. I want us to take this opportunity to think more together about our vision and values and create some priorities for going forward. So, whilst it is taking much longer than I would have liked to form a group to create a Mission Action plan – the 'Go Group,' it is important we do it right as this is going to be a key part of the development of the church in the year to come and beyond.

This past year has been all about achievement. You, the congregation, have successfully guided St Mary’s through a time when change has been forced upon you. This has been a period when you have found faith, faith in each other’s gifts and faith in the guidance of God. I pray that together we build on the foundation of that faith to celebrate and share the love of Christ at the heart of our community here in Whitley Bay in the Parish of Monkseaton and our beautiful church of St Mary.

Rachel Wood and Sue Hart
PCC SECRETARY’S ANNUAL REPORT FOR 2017

Following the last APCM on the 30th April 2017, the PCC continued to cooperate with the SQUAD during The Vacancy, to ensure the pastoral, evangelical, social and ecumenical work continued at St Mary’s in accordance with our Mission.

On the 19th July 2017, the PCC was pleased to welcome The Rev Rachel Wood to her first PCC meeting, as the newly appointed Vicar of St. Mary’s Church. Rachel’s Induction and Installation ceremony was held at Newcastle Cathedral on the 1st July. A warm welcome was extended to Rachel, Jon and their children. On the 4th February 2018, Rachel was installed as an Honorary Canon at Newcastle Cathedral.

Over the last 12 months the PCC met on 10 occasions, addressing all topics set out in the respective Agendas. At each meeting due diligence and consideration is given to every item and a full discussion undertaken to achieve the appropriate decision.

The PCC now works under six headings: Buildings and Resources, Worship, Spirituality and Liturgy, Welcoming, Integrating and Caring, Discipleship and Evangelism, “Go Group” and Theme Group, consisting of Communications, All Age Inclusion and Justice and Peace.

Control of Church finances, especially in challenging times, is very extensive work and the PCC expressed its gratitude to the new Finance Team for their commitment to ensuring a viable financial position is maintained at all times.

In accordance with guidelines received, Health and Safety, together with Safeguarding, have now been added to each Agenda, for attention at all PCC meetings.

Lay Licences for the administration of communion in Church and in the home, have been approved and renewed on the due dates by the PCC.

The PCC welcomed Rosie Tate (Planned Giving Secretary) to its September meeting, in order to listen to a comprehensive presentation on Planned Giving Schemes and Stewardship. This important work was discussed in further detail at the November PCC meeting, when agreement in principle was approved, to put mechanisms in place for a Parish Giving Scheme early in 2018.

Also in September 2017, it was announced that an application to the Wellesley Trust for £5,000 to carry out updating work in the Church Hall, had been successful. The PCC sanctioned the provision of extra funds, to enable the further upgrading work to be undertaken. The project was completed in February 2018, thus providing high quality facilities for all the Uniformed Organisations/Hall Users, and the possibility of attracting more enquiries from others wishing to hire the premises.
The 2018 Quinquennial Report was discussed in depth at the January PCC meeting. Essential work was approved, with deadlines being outlined for other necessary, phased items.

St Mary’s commitment to outreach work and fundraising continued during the year, with ongoing support for Whitley Lodge Community Spirit, Godly Play, the Children’s Society, the Bay Food Bank, “Walking With”, Depaul “Night Stop North East” schemes, Eastbourne House, educational work with King’s Priory School and the “Thy Kingdom Come” project. The Christmas Fayre saw many visitors in Church, where the valuable sum of £4,976 was raised, which included £1,452 of Matched Funding by Barclays Bank. The Church again hosted a wonderful array of music and social events during the year: Five Classical Concerts, Family Ceilidh, Ellington Brass Band and Backworth Male Voice Choir, all providing a warm and sociable welcome to St Mary’s Church.

Christian Aid week again saw St Mary’s Church “out and about” in the community, delivering and collecting envelopes, to raise much needed funds for this Charity. Church Service Christmas Collections, totalling £2,459, were also donated to the Christian Aid Christmas Appeal, this figure being matched pound for pound by HM Government.

In line with our Mission Statement, the PCC sanctioned annual charitable giving of £4,850 to be divided between five charities: Walking With, Practical Compassion for Destitute Children (in the Holy Land), Christians Against Poverty, Mental Health Matters and USPG.

The PCC was pleased to announce the appointments of The Rev John McDermott as Vicar of Amble and The Rev Dr Pat Moran as Priest in charge of Bywell and Mickley (Stocksfield). John and Pat served St Mary’s with great commitment and faith over many years and the PCC was grateful for their strong leadership and guidance during The Vacancy.

It was with extreme gratitude that the PCC was able to announce in 18th February Weekly Notice Sheet, receipt of a substantial legacy to St Mary’s Church. Appropriation of these funds will be given full consideration by the PCC.

During The Vacancy, the dedicated work of the SQUAD and all the volunteers at St Mary’s Church, was acknowledged and appreciated by the PCC. We now look forward to working alongside our new Vicar, Rachel, as we renew our Mission Statement and continue God’s work of “growing Church and bringing hope” to our fellow parishioners and the wider community.

Grace Morgan
PCC Secretary 22nd April 2018
Finance Group Report

The role of the group in the ongoing life and mission of St Mary’s

- The Finance Team are responsible for receipts and payments, recording all transactions to allow public accountability within the context of PCC and Charity Commission obligations.
- We support meeting our charitable objectives and Diocesan Parish Share.
- We prepare budgets and track financial plans alongside actual expenditure.
- We co-ordinate payments to staff and suppliers.
- We negotiate contracts and appoint suppliers of key utilities.
- Our accounting records demonstrate that funds given for specific purpose (also referred to as “Restricted”) are spent in accordance with the donors wishes.
- We present our accounts annually for Independent Financial Assessment and publish an Annual Financial Report.
- We work closely with the Planned Giving Secretary as regular giving is the core income of our Church.
- We also work closely with Fund Raising teams who have led initiatives to secure the financial resources for redevelopment and operating costs.

We aim to give thanks for the generosity of the congregation and friends of St Mary’s for their contribution through regular giving and support of the fundraising events.

We also give thanks to all who give their time and expertise to St Marys finance and accounting including counting and physical banking, coordinating fund raising activities such as coffee mornings, Autumn/Winter Fayre’s, concerts, matched funding and many others.

Key results of our work in 2017-18

<table>
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<tr>
<th>INCOME - Key items of income</th>
<th>2017</th>
<th>2016</th>
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<tr>
<td>Stewardship</td>
<td>£75,642</td>
<td>(£82,737)</td>
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<td>HMRC Gift Aid</td>
<td>£21,544</td>
<td>(13,950)</td>
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<tr>
<td>Fund Raising</td>
<td>£8,707</td>
<td>(£5,912)</td>
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<td>Bank Interest</td>
<td>£74</td>
<td>(£2,743)</td>
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<td>Legacies</td>
<td>£109,408</td>
<td>(£3,000)</td>
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<tr>
<td>Donations, appeals etc.</td>
<td>£15,184</td>
<td>(£15,062)</td>
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<tr>
<th>EXPENDITURE Key items of expenditure</th>
<th>2017</th>
<th>2016</th>
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<tbody>
<tr>
<td>Parish Share</td>
<td>£93,809</td>
<td>(£89,999)</td>
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<tr>
<td>Charitable donations</td>
<td>£7,250</td>
<td>(£6,411)</td>
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SYSTEMS
We use Xero as our accounting package. This greatly improves Access to our accounts for treasury team and Independent Financial Examiner. HMRC Gift Aid income is recorded when funds have been received. Gift Aid has been claimed whenever possible. We are progressively introducing on line banking for payments and plan to introduce automatic downloading of transactions into Xero for the Current and Redevelopment bank accounts. This has the potential to improve accuracy of our records and to ensure that they are up to date.

**Key plans for development in 2018**

**Organisation**
- John Lyttle is the Treasurer
- Patrick Pratt and Roger Windass are Assistant Treasurers
- Rosie Tate is our planned giving and Gift Aid Secretary
- Trevor Hogg will continue as Independent Financial Examiner
- Support is provided by Church Wardens, Fund Raisers and Cashiers

**Expense**
- Parish Share assessment for 2018 is £99,314 for 2017 (£93,809)
- We will continue to monitor energy usage to minimise expenditure

**Income**
- Stewardship Renewal will be co-ordinated with the aim of increasing the income
- Winter Fayre, Concert Series and Matched funding will be maximised
- Banking is mainly with HSBC and CCLA
- We continue to support ethical local banking with the account at NE First Credit Union (£15,000)

**Property Development**
- The upgrading of the Church Hall and the work arising from the Quinquennial Report including car park and surrounding pathways is planned for the coming year and is estimated to cost approx. £40,000

| John Lyttle | Treasurer |
| Patrick Pratt | Assistant Treasurer |
| Roger Windass | Assistant Treasurer |
| Rosie Tate | Planned Giving and Gift Aid and HMRC Secretary |
| Trevor Hogg | Independent Financial Examiner |
Fabric Report 2017-18

It is the Church Wardens’ duty and statutory requirement to present a report on the condition of the Church building and its contents to the PCC, prior to the annual APCM. The following was presented to the March 21st meeting of the PCC.

During the year the following issues of maintenance/repair have been addressed within the church:

**Annual Servicing:** contractors have been employed to service - central heating, (Hall & Church), Fire extinguishers, Lightening conductor and PAT testing of all necessary electrical appliances throughout.

**Mel Weir Suite:** The ground floor suite has been up dated and decorated including a new toilet, decoration and carpet cleaning.

**Electrics:**
- A base feature light on the glass screen has been replaced,
- Lighting panel has been repaired following a faulty light fitting replacement,
- Kitchen Tea Urn has also been replaced.
- New electric pump has been installed in the church cellar after flooding.

**Breakages:**
- The Oak Lectern base has been repaired with new reinforced feet to aid the ease of moving.
- Damaged Processional Brass Cross has been repaired.
- Leaking radiator repaired in the Vicars Vestry.

**Church Furnishings:**
- A new Epson projector purchased for use in Church.
- Six new chairs with arms purchased, to cover increased demand.
- New oak shelving has been donated and erected in the organ loft cupboard to facilitate the storage of our music resources.

**Quinquennial Inspection:** This was carried out by the appointed Church Architect, Tony Keith, in October 2017. The report and its findings were initially presented to the Legal Wardens and subsequently to the PCC. The newly re-formed Building and Resources Group, have evaluated and implemented the following recommendations, which fall into five categories - urgent to desirable improvements.

Following a three-month period the following urgent recommendations were carried out:
- Gutters and Gullies cleared, Gully grills fitted, West parapet roof cleared, Broken / missing roof tiles replaced, Rubble removed from roof valleys, and Lead flashing re-paired / replaced.

Further scheduled work to be carried out shortly, (weather permitting) –
- Hall fascia’s / soffits replaced and decorated, Hall guttering to repaired/ replaced, External fascia Hall woodwork repaired & decorated and upper Church lead flashing to be renewed.
- Clearing and maintenance work has also been completed such as the removal of vegetation and rubbish from boiler house steps etc.
Other recommendations which are to be addressed over the next twelve months are –

- Replacement of damaged windows, replacement of hard standing to the front of the Hall exterior, replacement of paths / walkways / curbstones and associated flower beds in and around the general area of the Church and Hall. It is also recommended that the car park is resurfaced.

The PCC have now agreed to engage the services of a Landscape Architect to outline a new plan for the redevelopment of this entire area. It is envisaged that they will work with a small working party.

**Heating:** The single most difficult problem this year has been the breakdown of the central heating system. This was caused by a fractured pipe, located in a heating duct under the concrete floor, approximately forty feet from the inner door of the North Aisle.

The following issues could be noted:

- The leak proved very difficult to locate and specialist contractors and equipment were employed to locate the breakage.
- The removal and relaying of the carpet over a large area proved difficult as it had been sealed to the sub-floor.
- Auxiliary gas heating was necessary over a three-month period.
- Tony Keith, Architect was employed to draw up reinstatement plans to the ducting and concrete floor.
- A small section of original pipe work was produced and installed as a replacement.
- A retrospective Faculty will be submitted to the DAC in May, having had their approval to carry out the repairs.
- A folder of the schedule of work undertaken will be placed in the general office for future reference.

**Church Hall:** The Church Hall has now received some much needed updating as outlined in the Hall report. However, in addition to this the PCC have proposed the refurbishment of the kitchen and the re-surfacing of the hall floor in the coming months.

The following maintenance / repairs have also been addressed:

- Rear office external Fire door repaired.
- Heating units repaired and protective guards checked.
- Thirty ‘child friendly’ chairs have been purchased.
- An unused Piano has been removed and donated to a local charity group.

The legal wardens would like to thank the members of the Building and Resources group for all their hard work and in particular, John Charlton, Tom Savage and David Tompkins for their time and energy towards maintaining the Church and Hall buildings throughout the year.

*Richard Hart and Marion Oakes*

*Legal Wardens 2017-18*
Churchwardens’ Report 2017 - 2018

Our focus last year was to oversee the end of our vacancy and to move forward with the appointment of a new incumbent. Having advertised and interviewed at a national level we eventually found our ideal candidate closer to home and in the Diocese. On the 1st July 2017 we welcomed our new vicar Rachel Wood and her family into St. Mary’s. The Licensing and Induction service, led by Bishop Mark, had recently been reformatted and written into a style that involved not only our church congregation, but the wider social and business community of our parish. As Rachel had been part of the task group to develop this new service, it seemed only right that we were able to pilot it at her Installation. We now look forward to Rachel’s ministry here with us and after two vacancies in quick succession, we are hoping for a period of stability, growth and spiritual development, not only as individuals, but as a collaborative church in faith.

Over the years St. Mary’s has gained a reputation of supplying Ordinands and lay leaders, so we were sorry to lose the services of three of our team –

- John McDermott, now Priest in charge at St. Cuthberts, Amble;
- Pat Moran, now Priest in charge of the Benefice of Bywell and Mickley, Stocksfield.
- Jo Porter who was ordained Deacon and is now serving at the Holy Sepulchre, Ashington, taking with her husband Neil our long-standing treasurer.

Nicola Denyer, currently on maternity leave, had to postpone her Reader licensing last year, which will now take place this October and Clare Connors is currently on a six-month placement for clergy training in Seaton Delaval, but will return to us in July.

These changes in the staff team, have not phased Rachel and she has proceeded with the dedicated help of our Reader, Canon Sue Hart, retired clergy, Canon Eileen Noble and Revd. Peter Dunlop. Their support has also been augmented with visiting clergy, all of whom, have helped to cover our weekly Services and our Lay ministry has continued to be evident in all aspects of church life.

The six members of the ‘Squad Team’, which was formed to cover the everyday management of our church during the vacancy, continued to meet every 2 - 3 weeks, until the arrival of Rachel. At this time it continued to meet for a number of months to enable her to become familiar with the running of St Mary’s before being disbanded in the Autumn.

We continue to expand the use of our church buildings as a community space, by inviting and offering the church for the use to the general public and local community groups. The successful concert series arranged by David Lax in association with Philip Sanderson and Kings School, has been repeated for a second year. Rachel Bainton and Mary Cooper, have continued to welcome our local First Schools for Godly Play sessions, as well as running
regular Godly Play Training Sessions and Carol Lax has also continued to welcome schools to aid their religious education.

Our annual Autumn/Winter Fair and regular coffee mornings have continued as community events, which has also seen this year, the introduction of a successful Community Ceilidh in the church. Local Prayer Pastor meetings have been held in church and a Prayer Shack was hosted in the church gardens, which invited people who passed by, to be part of the Archbishop of Canterbury’s new prayer initiative.

The people of St. Mary’s have continued to go out and about and be evident in the wider community, with supporting services at Eastbourne House and activities with Whitley Lodge Community Spirit. A number of our congregation attended the, ‘Thy Kingdom Come’ initiative at the Cathedral and also a Retreat Day at Shepherds Dene and we continue to develop our media presence through Facebook and the newly updated website.

Carol Lax, Bryan Young and Cannon Sue Hart have continued to teach a weekly Ukulele class with the young people from the North Tyneside Disability Forum. This year this included a Christingle afternoon and a sing-a-long slot in the annual evening concert with the ‘Disability Forums Got Talent’ at the Whitley Bay Playhouse

For over fifteen years St. Mary's has been fortunate to be supplied with an outstanding Communion wine made by William Walker. Unfortunately all good things come to an end and sadly William has had to cease production and retire. So, we would like to take this opportunity to thank him for his years of service and in particular for sourcing a reasonable alternative!

The extensive redevelopment work and 'snagging list' problems, have all been completed and last year our church re-development project was finally signed off. David Lax continues to work with Jonathan Mellor from Tyne Audio on the sound system, which is still a work in progress and we look forward to the next phase, as they develop our needs in the audio/visual requirements of the church. With the extensive work and changes to our church interior it has become apparent that our existing 1993 Church Terrier was sadly very much out of date. The legal wardens have therefore started the process of re-writing the entire booklet and would hope to have a new completed copy by early summer when it is expected to be audited by the Arch-Deacon.

The Quinquennial Inspection of the church took place in September. The report findings were presented to the PCC and immediate urgent work undertaken, as outlined in this year’s Fabric Report. However, on December 22nd our heating system failed. The detection of the leak, its cause, and the reinstatement of the church floor, audio system and carpets etc, have spanned an unanticipated three-month period, during which auxiliary heating units had to be employed. We are anticipating that the majority of the considerable expenses incurred, will be covered by our insurance company.
We would like to thank everyone who has patiently put up with this upheaval and given their help, time and advice during this period. Unfortunately this has perhaps highlighted that we will soon need to have the under floor pipework refurbished as it comes to the end of its working life, otherwise it is likely that this problem will reoccur.

A scheduled piece of work has now been completed in the church hall, to upgrade all the toilet areas and entrance porch. Bryan Morgan successfully secured a grant through the Wellesley Trust, with an additional matching contribution made by the church. We should thank the team that organized, and supported the refurbishment, and the Hall users who obligingly accommodated themselves in the church for a three-week period.

In recent years we have devoted time and finance to developing the interior of our Church and Hall. We are now delighted, that following a recent bequest, we are able to consider revitalizing the space and parking facilities outside the surrounding area of our church. (see Fabric Report 2018). The PCC have agreed to engage the service of a Landscape Architect, who will consult with a small working party, to outline plans suitable for constructional costings etc.

As a group of four wardens, we have over the year met on a regular basis to discuss relevant issues with Rachel. This has allowed us to become involved in a variety of meetings as warden representatives, which has enabled us to work more effectively in our church community. To that end, whilst dealing with church information and documentation, we have realized there is a need to have a more centralized core of information in order to prepare for future wardens and their succession. We are therefore now attempting to encourage this and also centralize a useful working list of contacts for supply’s, contractors, plumbers, builders, decorators, and joiners, etc.

Being a warden does put you in a privileged position to be in contact with so much of church life and the people that make up the community of St. Mary’s. It is interesting to note that there are now nearly sixty volunteers who offer their time to help run our weekly services, and as Wardens we are always indebted to everybody’s contribution, often working away in the background – so thank you.

Now as we come to the end of what has been a busy three years, we would also like to thank the people who help hold it all together, the staff team, fellow wardens and those that man the hub of all our activities, Dot and Carol.

Marion and Richard are pleased to have welcomed Rachel as our new vicar and we all look forward to her ministry at St Mary’s. Thank you.

*Marion Oakes and Richard Hart*
*Legal Wardens 2017-18*
# Safeguarding Report

## The role of the group in the ongoing life and mission of St Mary’s

- To ensure that St Mary’s Church is a safe community and that it complies with all relevant legislation in connection with vulnerable people both adults and children
- To maintain a database of all Church members who undertake work with these groups and, where appropriate, make necessary arrangements for Disclosure and Barring checks to be made
- To inform the PCC of any changes in procedures, guidelines and advice and to draw to its attentions any areas of concern

## Key results of our work in 2017-18

- Disclosure and Barring criminal record checks have continued for volunteers throughout the year. These now have to be carried out every 5 years
- Several volunteers have attended safeguarding training organised by the diocese
- Safeguarding is now an item on the agenda at every PCC meeting
- Maintaining the database of DBS checks.
- A church action plan was presented to PCC in July 2017 and forwarded to the Diocese.

## Key plans for development in 2018 - 19

- Appoint and train a new Parish Safeguarding Officer
- Ensure all new PCC members take part in Safeguarding training
- Continue to ensure that all members of the church community with a DBS certificate undertake Diocesan safeguarding training and keep this up to date
- Make sure we comply with the need for all people in a public role to have some awareness of Safeguarding issues
- Review and update policies as they apply to vulnerable people
- Continue DBS checks and keeping of register as appropriate
- Review and update the Action Plan

Rachel Wood
### Statistics for Past Three Years

<table>
<thead>
<tr>
<th>Year</th>
<th>Baptism</th>
<th>Marriage</th>
<th>Funerals</th>
<th>Easter Day Attendance</th>
<th>Easter Day Communicants</th>
<th>Christmas Attendance</th>
<th>Christmas Communicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>16</td>
<td>0</td>
<td>29</td>
<td>267</td>
<td>201</td>
<td>516</td>
<td>174</td>
</tr>
<tr>
<td>2016</td>
<td>16</td>
<td>1</td>
<td>26</td>
<td>226</td>
<td>199</td>
<td>567</td>
<td>184</td>
</tr>
<tr>
<td>2017</td>
<td>16</td>
<td>0</td>
<td>20</td>
<td>279</td>
<td>181</td>
<td>467</td>
<td>134</td>
</tr>
</tbody>
</table>

### CHURCH ATTENDANCE

<table>
<thead>
<tr>
<th>Event</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easter Day 3 services</td>
<td>267</td>
<td>226</td>
<td>279</td>
</tr>
<tr>
<td>Christmas 4 services</td>
<td>516</td>
<td>567</td>
<td>467</td>
</tr>
<tr>
<td>8 am Service</td>
<td>1230</td>
<td>1059</td>
<td>1072</td>
</tr>
<tr>
<td>10 am Service</td>
<td>5128</td>
<td>5101</td>
<td>4441</td>
</tr>
<tr>
<td>6 pm Service</td>
<td>409</td>
<td>169</td>
<td>124</td>
</tr>
<tr>
<td>6 pm Healing</td>
<td>155</td>
<td>117</td>
<td>85</td>
</tr>
<tr>
<td>Crib Service</td>
<td>419</td>
<td>375</td>
<td>307</td>
</tr>
<tr>
<td>9.30am Wednesday Eucharist</td>
<td>952</td>
<td>951</td>
<td>770</td>
</tr>
<tr>
<td>Morning Prayer</td>
<td>783</td>
<td>424</td>
<td>207</td>
</tr>
</tbody>
</table>
### The role of the group in the ongoing life and mission of St Mary's

- The Worship, Spirituality & Liturgy Core Group, (WSL) together with the Service Planning Group, (SPG) have maintained the regular pattern of worship on Sundays, festivals and weekdays at St Mary's, in spite of the many changes and a reduction in the Staff team. We continue to explore how the whole community can be included, become participants and can be offered opportunities for transformation.
- Our worshipping life as a community is only made possible by the work and generosity of the many people who are involved in all aspects of planning and organising worship. This is not simply through the staff team, but sacristans, servers, intercessors, readers, musicians, sidespeople, wardens, welcomers, flower arrangers, brass cleaners, and many others – a real expression of how together we embody the Body of Christ. We aim to offer a mission focused approach to our liturgy making it accessible and meaningful to all people, whether newcomers or longstanding regulars.

### Key results of our work in 2017-18

- Planning and delivering the Licensing service for Rachel - a completely "new" type of service in the diocese.
- Revision of Advent and Ash Wednesday Liturgy
- Compiling and delivering a different range of services for Easter enabling us to share with our Ecumenical neighbours. - No Dawn service at St Mary’s but a Vigil and Service of Light on Holy Saturday evening.
- Continuing to develop our use of the refurbished building for worship.
- Ensuring that services continue to reflect our collaborative way of working, including when visiting clergy have been taking services
- Regular Communion services + Christmas Carol service at Eastbourne House
- Providing a welcome to all who request Baptism Services and encouraging them to maintain a link with us at subsequent suitable occasions
- Carol Service for the Uniformed Organisations, their leaders and parents which involved participation from each unit and was very well received.
- Congregational Retreat at Shepherds Dene, attended by about 30 people of all ages

### Key plans for development in 2018

- Reassess the purpose of WSL and SPG Groups and then consider membership of both groups
- Reflect on how we plan services using the many skills in our congregation.
- Maintain and develop a collaborative approach to music
- Revise service booklets that need attention
- Continue to work especially with Young Families, Baptism and Uniformed Organisation Contacts to develop a capacity for visual liturgy and worship, a multisensory approach for All Age Worship, especially at occasions such as Mothering Sunday, Easter, Pentecost, Harvest, Remembrance and Christmas.

Carole Lax (Worship Administrator) on behalf of the WSP and SPG Groups
Healing Team Group Report

The role of the group in the ongoing life and mission of St Mary’s

- The small but dedicated healing team continued to provide a monthly service of healing plus an annual healing Eucharist in October 2017.

Key results of our work in 2017-18

- We are sad to note that the numbers of those attending the monthly healing service has continued to fall over the last twelve months – mainly due to the age of the congregation - with attendance often being between 4 - 9 (this includes the members of the team and those taking part in readings/playing music etc). We thank Sue Morgan, Philip Sanderson and John Appleby who provided the musical accompaniment.
- The annual healing Eucharist in October went well and took only just over the hour – almost 30 minutes less than in 2017. Requests for prayer went up at both 8 and 10am services and those receiving anointing and laying on of hands increased too.
- Our Prayer Shawl ministry continues to grow and gives great comfort to those who receive them. This year another knitter, Ann Elliott, joined Ruth Wolf, Ruth Blake, Katy Bell and Eileen Noble and we are grateful for their generosity and dedication to this ministry.

Key plans for development in 2018

- In February 2018 the healing team, in discussion with our Vicar Rachel, proposed that we stop the current monthly service to give us all time to explore alternative ways of offering/developing our healing ministry at St Mary’s. We will continue to offer the annual Healing Eucharist around St Luke’s tide in October.

Eileen Noble

Men’s Prayer Cell Group Report

The role of the group in the ongoing life and mission of St Mary’s

- This group was formed by Revd. Chris Knights in 2003 and has been led by Derek Burton for 15 years. We have five members who meet twice a month. We use ‘How to Pray’ by Nick Fawcett. The format consists of Music, Scripture and Prayer, and concluding with our own prayer topics to cover local, national and global issues. We believe in the power of prayer and knowledge of Scripture which is vital for the spiritual life of the church.

Key results of our work in 2017-18

- We recently invited Revd. Rachel Wood to one of our meetings and were pleased for her to come, not as an observer, but to participate in the prayers and discussions based on the Scripture readings, which she seemed happy to do. It is not possible to say what effect our work has on the church, but it certainly enhances our own spiritual lives, and we have great fun in our regular fellowship.

Key plans for development in 2018

- We aim to continue using the same format which we have come to value, not only for our own spiritual benefit, but for the life of the church in general. We would be pleased to have new members to join the group.
- Please contact Derek Burton or William Walker for further information.

Derek Burton and William Walker
# Home Communion Group Report

<table>
<thead>
<tr>
<th>The role of the group in the ongoing life and mission of St Mary’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taking out the Sacrament, on a monthly basis, to those who are housebound, and those residing at Eastbourne House, has continued as usual during the past year.</td>
</tr>
</tbody>
</table>

This important ministry to the housebound is undertaken by members of the clergy, and by lay people – men and women – who have received the Bishop’s licence to do so.

<table>
<thead>
<tr>
<th>Key results of our work in 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rota of people to assist in the delivery of the monthly service at Eastbourne House (EH).</td>
</tr>
</tbody>
</table>

In addition, for the last number of years, we have tried to gather together twice yearly, those people who receive communion in their homes – as well as those of us who “take out” the Sacrament – for a service of Holy Communion in church, led by a priest. Whilst, in the past, this service has been fairly well attended, numbers had dropped considerably by May 2017.

Increased contact with individuals at EH, including visiting one to one those who are unable to get to the monthly service.

<table>
<thead>
<tr>
<th>Key plans for development in 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under Rachel’s leadership, we shall now review the “additional” church service in the coming months, to decide what is viable and what is not viable.</td>
</tr>
</tbody>
</table>

Look at holding a full Communion Service once or twice a year at Eastbourne House rather than always Communion by extension.

Bringing Dementia Friendly awareness work into our monthly contact with EH.

All of us consider it a very real privilege to be able to play our part in exercising this ministry of service within St Mary’s, and I thank each and every one of you for your continued care and commitment.

You know who you are!

*Doreen Lunn and Rachel Wood*
# Sanctuary Guild Group Report

## The role of the group in the ongoing life and mission of St Mary’s

- The groups of people who produce the beautiful flower arrangements, polish the brass, launder the linen, trim the candles, wash the vessels and prepare for Sunday worship, work under the heading of Sanctuary Guild.
- The Flower Rota has 11 ladies who each produce a pedestal of flowers 4 times a year with extra duties required at Festivals.
- At present we have 13 ladies polishing brass items and small plaques around the church.
- The “Saturday Teams” consist of 15 people who carry out all the preparations for Sunday morning worship, on a 6 weekly rota.

## Key results of our work in 2017-18

- We have received many kind words of appreciation for the lovely flower arrangements during the year.
- We continue to receive many generous donations to the Flower Fund from members of the congregation and beyond often in memory of a loved one or for a special anniversary.

## Key plans for development in 2018

- We hope to continue the high standards of care throughout all we do within Sanctuary Guild.
- To encourage and welcome any volunteers into the group.

*Sheila Torrance*
## Welcoming, Integrating and Caring Group Report

### The role of the group in the ongoing life and mission of St Mary’s

- To create an environment where newcomers are welcomed, encouraged and nurtured into the worshipping community of St. Mary’s.
- New opportunities to grow in faith are encouraged and available to all. Developed with the help of a variety of services, groups and activities throughout the year.
- Ensure newcomers a regular worshiper’s feel valued and cared for.

### Key results of our work in 2017-18

- The Welcome group continue to provide a welcome, guidance and support to newcomers and regular worshipers.
- An attitude of St. Mary’s as a “Welcoming community” is promoted. Evident, with the 17 Baptism services held outside the 10am service.
- Newcomers and regular worshipers are given the opportunity to become involved in all aspects of church life.
- Looking out for people and caring for church members is a fundamental part of the church community.

### Key plans for development in 2018

- New members are needed to join the welcoming group. A meeting has been arranged for 24th April at 7.30pm, in church. All welcome.
- Congregational members encouraged to be welcomers at the lunchtime Baptism services.
- New members needed to join the Baptism group, as visitors and family contacts.
- Simplify the Baptism application process, between the Baptism group and the office.
- Consideration to be given to the needs of specific community groups: - Integrating young people and teenagers. Increase dementia and mental health awareness.
- Promote a wider involvement in the various services, groups and learning activities offered.
- Review the structure and methods of communication within the caring system.
- Ensure personal data is held within the guidelines of the new legislation.

*Marion Oakes*
**Sidesmen/ Sideswomen Group Report**

<table>
<thead>
<tr>
<th>The role of the group in the ongoing life and mission of St Mary’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Sidesmen/Sideswomen greet congregation members arriving for church services and provide them with service books, hymn books, weekly notice sheets and other printed material. After the service they are responsible for collection, sorting and restacking of these items.</td>
</tr>
<tr>
<td>• Current team members are: B. Austoni, D Bottrill, M Campbell, E Charlton, B Cockburn, A Crossfield, K Gardner, S Johnson, D. Lunn, M. Lunn, B Morgan, S Torrance and J Watling.</td>
</tr>
<tr>
<td>• I wish to extend my thanks to the team members who serve us loyally throughout the year.</td>
</tr>
</tbody>
</table>

Martin Lunn
DISCIPLESHIP & EVANGELISM

DISCIPLESHIP AND EVANGELISM GROUP REPORT 2018

The role of the group in the ongoing life and mission of St Mary’s

This group is responsible for enabling us, as a community,
- to grow as disciples in our understanding and love of God, providing a range of activities to accommodate different learning styles and to provide something for everyone.
- In terms of Evangelism, the need now is to develop a growing mission of confident outward looking people who can draw others to the love of Christ and to an understanding of the Christian faith.
- The past year has been a fallow time in terms of the activity of the 'core group'. In a vacancy much effort has been directed to those things that needed attention rather than to those things that could be more exciting, innovative or revolutionary.

Key results of our work in 2017-18

- However, we have recruited and refreshed the core group with Rachel, Kate Stobart and Clare Connors
- We have completed a BAPTISM audit and refreshed our ways of working in this ministry
- We have undertaken a new film based Lent programme with help from Karenza Passmore from the Diocesan Religious Resources Centre.
- Godly Play continues to support children’s learning on Sunday and from local schools as well as teaching leaders from other parishes etc. (see report)
- Engaging Eastbourne House through communion and post-communion reflections.
- Bryan Young, Carole Lax and Sue Hart working with North Tyneside Disability Forum to bring Ukulele lessons, music and laughter to youngsters there. A Christmas Christingle was written and presented by Carole Lax and the team at the Forum and a tree and Christmas lights sourced from the community.
- Membership of the Diocesan Discipleship Task Group and the Evangelism Task Group keeps us in the loop until we are able to take more action with mission
- Chaplaincy at Kings Priory School with Sue Hart and Philip Sanderson
- Uniformed Organisations Carol Service - The second year of this successful idea, that has engaged across all the organisations
- Our 'Silver Surfers' group learning about the internet and developing expertise with technology.
- Working with Whitley Lodge Community Spirit to develop our presence as Christians in the community (see separate report)
- Focus on mission for Lent and Easter this year with outside speakers.

Key plans for development in 2018-19

- We are currently reviewing and reconstructing new learning programmes that address 'I Believe', (preparing young people for first communion) 'Magical Mystery Tour' (our current confirmation and discipleship programme) and other learning possibilities for those who are 'well churched'
- We will continue to review and create fresh learning opportunities based around seasonal festivals, Advent / Lent etc
- We will continue to support fresh ideas as they emerge.

Sue Hart; Craig Pemblington; Kate Stobart; Katy Bell; Alison Stroud; Clare Connors; Rachel Wood
Godly Play at St Mary's Report 2017/18

The role of the group in the ongoing life and mission of St Mary’s

- To enable and nurture the ongoing spiritual development of young people and adults of all ages through the methods of Godly Play and use of the Godly Play materials within the Gathering Space.
- For our children to be an integral part of our worshipping community.
- To enable the development of the key skills necessary for our children to be part of our worshipping community.
- To share Godly Play with the whole church community.
- To use our Godly Play space to reach out into the community.
- To use our Godly Play space for support and training for Godly Play practitioners from both Durham and Newcastle dioceses and wider.

Key results of our work in 2017-18

- Continuing to support and encourage the spiritual development of our children.
- A large range of enthusiastic participants between the ages of 4 and 13 years.
- The Godly Play Project with Schools continues to support schools in the nurture children's spirituality. Godly Play sessions with schools take place on Thursday in the Godly Play Space in the Gathering Space. They involve story-telling, open ended wondering, a creative response time and a feast. Responses of both pupils and staff continue to be very positive. To date a total of 20 sessions have taken place/ or are booked to take place, during the academic year 2017/18. During the time the church had no heating 5 sessions had to be cancelled but we still hope to make up these sessions during the summer term. Marine Park First School have increased their take up of sessions with more year groups booking to come to sessions. The two reception classes from Southridge First School continue to visit for sessions once every term. The Nursery from Christ Church C. of E School, North Shields continues to book 6 sessions a year but the reception class has not been yet this year. Volunteers from St Mary’s make coffee and chat to the parent helpers who accompany the children on all visits.
- There are less baptism services held during the ten o'clock service so we are less able to support and include visiting children.
- Hosting meetings of The Godly Play Network of Practitioners in the North.
- Training and material making courses for practitioners of mixed denominations.
- Running introductory courses to Godly Play in the diocese in coordination with Judith Sadler, leader of the diocesan children and young people support team.
- Godly Play stories and wondering being used within adult services.
- Rachel has been appointed Lead Trainer for Godly Play UK

Key plans for development in 2018/19

- Essential - recruit and train more Godly Play Practitioners for this outreach work at St Mary’s
- Continue to extend the range of material resources.
- Continue to welcome school children into our Godly Play space.
- Promote this opportunity to other local schools.
- extend the group of volunteer helpers at school sessions
- Promote what we do on the parish website, facebook and in the Link.

Rachel Bainton and Mary Cooper
### Liaising with Schools Report

#### The role of the group in the ongoing life and mission of St Mary’s

- We welcome all schools into St Mary’s, whenever they make a request, helping them to deliver the RE curriculum. We are also ready to go into schools for assemblies and other occasions when we are invited.

#### Key results of our work in 2017

- We had our usual session with Coquet Park First school, Year 1 class (aged 5+) who used their senses to learn about the Church building, Baptism, and the parable of the loaves and fishes. This was part of their work about Christianity. The children always enjoy experiencing the building as well as learning about some of the things we do!
- Our Church was again used at Christmas by Whitley Lodge First School for their Carol service. The staff, the pupils and their parents, relatives and friends always enjoy coming into Church at Christmas. For some it is the only time they will come, so having a welcoming presence and help with the sound system and staging is always much appreciated.
- Clergy and others go into local schools including Kings Priory, Tynemouth for assemblies.
- With many thanks to all those involved in any of these sessions which are much enjoyed and appreciated, not only by the pupils who find it a positive experience but also the many teachers, teaching assistants, parents and other helpers.

#### Key plans for development in 2018

- To work with Rachel to build up, improve and develop the Links we have with the schools in our area.

Carole Lax

### St. Mary’s Mothers’ Union Report

#### The role of the group in the ongoing life and mission of St Mary’s

- to follow the aims and objectives of the Mothers’ Union
- to support the life of the church
- to be a companionable group who meet monthly

#### Key results of our work in 2017-18

- raising funds for the work of the Mothers’ Union overseas
- being informed by speakers on subjects as diverse as working with prisoners and being a vicar on a South Atlantic island
- filling shoe boxes for the annual appeal

#### Key plans for development in 2018

- to continue supporting families and communities through the wider Mothers’ Union
- to follow the theme for this year “In Mary Sumner’s Footsteps”

The Committee
The Justice and Peace Group attempts to support both the worshipping and the wider communities in responding to Jesus’ teachings about how we relate to one another and to the natural environment we inhabit, specifically in relation to:

- social justice and human rights at local, national and international levels
- international peace
- world development of the human community

Key results of our work in 2017-18

- Christian Aid Week door-to-door collection (once again, by far the highest church total in the area, but not covering all streets allocated to us) and joint Coffee Morning with St John’s
- Making recommendations to PCC for charitable giving at Christmas
- Toilet Twinning: £480 was raised- double the target. We’re twinned with four toilets in The Democratic Republic of Congo, and a school block of four in Uganda.
- Running our ‘Traidcraft’ stall at routine and special services and events
- Regular support of The Bay Food Bank
- Monthly support of ‘Walking With’ Food Bank
- Supporting ‘Walking With’ with a major donation of clothing, bedding and soft furnishings
- Exploring with Christians Against Poverty the potential for further ways of supporting their work on personal debt and money management
- Support for Church Action on Poverty ‘End Hunger UK’ campaign
- Testing out potential for joining other local churches in Summer Activity Lunches
- Reviewing the link with St Phillip’s Church, Nablus, Palestine
- Providing input to the Mission Planning process
- Evaluating the possibility of engaging with ‘Tyne Wear Citizens’ now or in the coming year or so
- Justice and Peace Coffee Morning

Key plans for development in 2018

- Attempt to understand the nature and extent of mental health issues in our local community, with a view to seeking ways in which we can reach out to all concerned, as an overtly inclusive church
- Mark World Environment Day (5 June) with appropriate liturgy
- Contribute as may be appropriate to the formation and implementation of the Mission Action Plan
- Continue to seek opportunities to cooperate with other local churches
- Sustain routine business, eg Christian Aid Week, Traidcraft, recommendations to PCC on Christmas giving
- Continue to support ‘End Hunger UK’ campaign

Tony Garland
### Whitley Bay Churches Together Group Report

<table>
<thead>
<tr>
<th>The role of the group in the ongoing life and mission of St Mary’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Whitley Bay Churches Together is a committee formed from representatives from all the local mainstream church denominations, covering a wide area from Cullercoats to Earsdon. It meets three times per year.</td>
</tr>
<tr>
<td>• This is a long-standing group that seeks to foster greater understanding between denominations and provide an opportunity for information sharing and working together.</td>
</tr>
<tr>
<td>• There are currently no lay representatives from St Mary’s on this group.</td>
</tr>
</tbody>
</table>

**Key results of our work in 2017-18**

- Building of relationships between the Vicar and other local Ministers from St John’s Methodist, St Andrew’s URC, St Peter’s Monkseaton, St Edmund’s and Immaculate Heart Roman Catholic churches.
- A service for the Week of Prayer for Christian Unity at St Paul’s Whitley Bay.
- An Ecumenical Lent Group meeting at Immaculate Heart RC Church, led by Tony Garland.
- Good Friday and Easter Sunday joint informal worship ‘on the street’ at West Monkseaton on Good Friday and near Spanish City at dawn on Easter Morning.

**Key plans for development in 2018**

- Recruit lay members from St Mary’s to WBCT.
- Look at working with a more local group ecumenically – eg St John’s Methodists on a shared piece of outreach.
- More visible worship at Christmas and Easter, perhaps in Whitley Bay or Whitley Lodge, with other local congregations.

*Rachel Wood*

### Children’s Society Group Report

<table>
<thead>
<tr>
<th>The role of the group in the ongoing life and mission of St Mary’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>• To provide money boxes to the people of St Mary’s who want to give to this wonderful cause by collecting loose change in their homes.</td>
</tr>
<tr>
<td>• To collect the money boxes on a yearly basis, usually during Lent, count and bank the money on behalf of the Children’s Society then return the boxes.</td>
</tr>
<tr>
<td>• To provide ‘collecting candles’ before Christingle to be collected at the Christingle service.</td>
</tr>
</tbody>
</table>

**Key results of our work in 2017-18**

- In 2017 the Children’s Society boxes raised £500.59
- Christingle 2017 raised £242.60.
- Our sincere thanks to all who helped raise this money.

**Key plans for development in 2018**

- To continue with our fund raising in the same way and make more people aware of how they can help.

*Rick and Sue Channing*
Whitley Lodge Community Spirit Group Report 2017-18

The role of the group in the ongoing life and mission of St Mary’s

- The Whitley Lodge Shopping area is within our parish boundaries and therefore Whitley Lodge Community Spirit (WLCS) is part of our outreach and engagement as a Christian community in this place.
- Whitley Lodge Community Spirit is a non-profit organisation raising funds for the local Whitley Lodge area to run the Summer and Christmas Fairs by offering free or low cost activities for all the family to enjoy. It is run by volunteers from the Whitley Lodge businesses, St Mary’s Church and residents within the area.
- Several members of our church community serve on the 'Core Group' including Jane Walker and Rachel Wood.

Key results of our work in 2017-18

- **The Summer Fair** (first Sunday in June) is a big community event. Some 2000 people attend and St Mary’s team undertake the Tombola, (a big team from St M’s) the Wine Tombola (thanks to Karen Gardner), provide for the Cake Stall and any other activities suggested on the day.
- We collect for Tombola prizes during April and May.
- On the day - our church community turns up regularly and helps, supports and talks to people... a very positive Christian presence.
- WLCS successfully staged a **Christmas Tree Lighting Event** on Nov 29th, engaging with Whitley Lodge First School and choirs from St John’s, Whitley Lodge Baptist and St Mary’s churches. Christmas lights and the tree on the Lodge were provided by WLCS. St Mary’s contributed a hamper as a raffle prize.
- We continue to support those who ask for funding and who live locally to the Lodge and have this year supported one young hopeful for the Olympic Swimming Team.
- We maintain a **notice board** on the Lodge for local businesses.
- We provide and upkeep **planters and a bench** for those shopping on the Lodge.
- We support requests from **local schools**, including Whitley Lodge First School and Coquet Park.
- We host a WLCS **Facebook page** which is well used by local businesses and residents...

Key plans for development in 2018

- To continue to support events, possibly help to create new ones.
- To encourage more St Mary’s folk to take part...
- To find a new treasurer for WLCS!

*Sue Hart, Jane Walker, Rachel Wood (and many others!)*
# 1st Monkseaton Rainbows Group Report

## The role of the group in the ongoing life and mission of St Mary’s

- Fun, friendship, working together both in large and small groups, providing opportunities for learning and applying life skills, developing self-confidence and respect for others through building friendships, encouraging and developing interests and encouraging faith.

## Key results of our work in 2017-18

- **Themes covered:** Making healthy food choices, all about me, animals, Harvest, Diwali, Bonfire night, Christmas, Winter Wonderland, Shrove Tuesday, Mother’s Day, St David’s Day, Mother’s Day.
- **Crafts/activities:** growing cress heads, mini sports day, bottle painting, making animal mobiles and masks, teddy bears’ picnic, Harvest window decorations based on ‘Where food comes from,’ Diwali clay thumb pots, painted wooden advent calendars, building marshmallow igloo’s, making rainbow mobiles, pancake relay races, making daffodils for St David’s Day, Mother’s Day cards & decorating glass jars as presents, relay races for Sports Relief and painting boiled eggs for Easter.
- **Cooking/food activities:** In October 2017, we had a visit from Fun Little Foodies, who taught us how to make pineapple upside down cake. Each girl was able to take their own individual little cake home. We also decorated Snowman biscuits for the Winter Fair, made healthy fruit kebabs; the girls made their own pancakes on a hot plate and tried Welsh griddle cakes.
- **Trips/Events:** In June 2017, we had a visit from Animal Antics. In December 2017 we took part in a Clubbercise session (aerobics routines set to dance music) and in January 2018, we went to see the pantomime Hansel and Gretel at Tynemouth Priory Theatre.
- **Participation in Church activities:** Harvest service (decorated windows and donated food), Winter Fair (our leaders and girls ran a stall on the day) and Remembrance Sunday (participation in service).

## Key plans for development in 2018

- Sandy Swindells to complete her leadership qualification to become an Assistant Rainbow leader.
- We will continue to participate in Division and County events.
- We will continue to develop and strengthen links with the Church.

*Suzy Moran*
# 4th & 12th Monkseaton Brownie Group Report

<table>
<thead>
<tr>
<th>The role of the group in the ongoing life and mission of St Mary’s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guiding helps girls to develop emotionally, physically and spiritually so they can enjoy life, find their place in the world and make a positive contribution.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Key results of our work in 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Between them the two Brownie units have 60 girls with a waiting list.</td>
</tr>
<tr>
<td>• Themed evenings: Promise Night, Scottish Night (including tossing the caber), Easter, Chinese New Year, Animal Antics, Movie and Pizza Night, TV gameshow, Anti-bullying, indoor campfire, concert for parents at Christmas, Bingo and Bin bag fashion.</td>
</tr>
<tr>
<td>• Interest badges: including Entertainer, Hostess. First Aid, Brownie Skills (using a map and timetable and home skills).</td>
</tr>
<tr>
<td>• Butterfly Challenge: learning the life cycle of butterflies, grass caterpillar growing.</td>
</tr>
<tr>
<td>• Trips: bowling, Whitley Bay Pantomime, - Jack the Beanstalk. Sleepover at Round the Twist</td>
</tr>
<tr>
<td>• The 12th had an adventurous pack holiday at Dukeswood Outdoor centre Hexham trying out Leap of Faith, G-Swing, Zip wire, nightline, to name a few.</td>
</tr>
<tr>
<td>• The 4th had overnight sleepover in Segedunum, learning about the life of a Roman and taking part in Roman activities.</td>
</tr>
<tr>
<td>• Food: Chip shop walk, cake decorating, pancakes armpit fudge and healthy snacks. Cooking and eating always very popular.</td>
</tr>
<tr>
<td>• Crafts: Christmas, Easter, Mothering Sunday, Father’s Day and Remembrance Day poppies.</td>
</tr>
<tr>
<td>• Participation in Church activities: Winter fair, decorating windows for Harvest and Coffee morning.</td>
</tr>
<tr>
<td>• Great to say we made much use of the projector and Wi-Fi.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Key plans for development in 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>• To continue to enable Brownies to have fun, develop friendships and to provide new opportunities for learning and self-development.</td>
</tr>
<tr>
<td>• Participating in Division and County events.</td>
</tr>
<tr>
<td>• Strengthen and develop church links.</td>
</tr>
</tbody>
</table>

*Sue Johnson and Emma Surtees*
The role of the group in the ongoing life and mission of St Mary’s

The Scout Association helps young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

Key results of our work in 2017-18

- Provision of wide and varied activities aimed at supporting the beavers, cubs and scouts in their sections to learn new skills and develop existing ones.
- The beavers have worked on a range of badges and activities including the Outdoor Challenge, My Faith and Navigator Badges. They also took part in the county beaver fun day.
- During the Summer, the cubs visited Forbidden Corner in North Yorkshire and took part in our Advent Challenge Reward Day at Cullercoats Bike and Kayak.
- Scouts have worked towards their Creative Challenge badge plus a number of activity badges, and also held a debate as part of National Parliament week. Six more scouts have achieved their Chief Scout Gold Award so far this year.
- Scouts have also taken part in a sponsored stay-a-wake which is expected to raise approximately £700 for charity.
- Over 60 cubs and scouts (and families) have completed the advent challenge during December.
- During the Summer months all sections ran a range of activities, including wet games night, beach night, cooking on BBQ’s, all to take advantage of the summer weather.
- Beavers, Cubs and Scouts took part as a group in a sleepover at Round the Twist soft play and also the look-wide walk to the site of the first scout camp near Hexham.

Key areas for development in 2018-19

- Scout will be taking part in an indoor residential weekend in November at Cheviot View.
- Cubs and Scouts will be taking part in a joint camp in Jersey in the Summer.
- Beaver, Cub and Scout Sleepover planned for Spring.
- Development of group executive further.
- Continued support of leaders to complete their training and achieve their wood beads in the next year.
- Progression of beavers, cubs and scouts to achieve their chief scout awards in 2018.

Scott Blackett, Group Scout Leader, 6th Whitley Bay Scout Group
**Badminton Group Report**

**The role of the group in the ongoing life and mission of St Mary’s**

- To continue Wednesday afternoon sessions of badminton in the church hall, playing from 2pm – 3.30pm each week throughout the year, except for 6 weeks during the summer holidays and a break between Christmas and New Year.
- To be welcoming to anyone wishing to join the group

**Key results of our work in 2017-18**

- The group lost (through death) one member during 2017 so we have struggled a little bit during the latter part of 2017.
- Since Christmas potentially 3 new members have been recruited so the hope is that the group will remain viable.
- We are a mixed group – with male and female players.
- Currently we have 7 paid-up members, other players joining us occasionally

**Key plans for development in 2018**

- To continue to make new players welcome.
- To come together – enjoying good play, exercise and laughter.

_Doreen Lunn_
### Property Services Group Report

#### The role of the group in the ongoing life and mission of St Mary’s
- To oversee the fabric and buildings of the church
- To ensure their condition meets the needs of both the congregation and other users
- To keep the property structurally safe and attractive
- To either carry out repairs or arrange from a suitably qualified person/company to do so

#### Key results of our work in 2017-18
- Commenced the work set out in the 2017 Quinquennial Report
- Refurbishment of hall foyer and toilet facilities
- On-going maintenance of the property
- Overseeing the major heating repairs

#### Key plans for development in 2018
- Further improvements in hall including the kitchen and flooring
- Large scale review and redevelopment of the external grounds
- Rapid response to property related problems which are reported
- Completion of Quinquennial Report repairs

David Tomkins

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### St Mary’s Church Hall Group Report

#### The role of the group in the ongoing life and mission of St Mary’s
- To ensure the Hall is fit for use by Church members, community groups and the general public.
- To raise the Hall’s profile as a community resource.
- To ensure that there is a steady income from the Hall hire.

#### Key results of our work in 2017-18
- The Hall has been continually used throughout the year and there are now over 250 + people using the facilities, including eight uniformed organisations, eight adult organisations and a steady number of private parties for both young and old, which have continued throughout the year.
- Bryan Morgan successfully applied to the Wellesley Trust Fund for a grant to ‘upgrade’ the toilets and entrance foyer. This has now been matched from our own church funds and a total of approximately £10,000 has now totally transformed the area. This includes lowering the ceilings, repairing the walls / plastering, new lighting, hand driers, extractor fans, and door fixture, fittings and signage, all new sanitary ware including sinks / taps etc, new non-slip flooring in all toilets and a replacement entrance carpet and including re-decoration throughout.
- I am particularly indebted to Tom Savage, John Charlton and David Tompkins for their help and support during the re-development process. Our thanks must also go to Tony Bennett whose company contacts provided all the electrical components at cost price.
- Following the Quinquennial report in the latter half of 2017 we have also carried out their recommendations – Unblock / maintain Gullies to the Church Hall, Redecorate and repair frame boarding to gable end, Hall fascia’s and soffits repaired / redecorated / replaced.
### Key plans for development in 2018

- To continue to recognise that our Church Hall is an important asset to St Mary’s Church and our Community
- To ensure that the Hall is properly maintained and safe for all those who wish to use it.
- To promote the concept of a ‘Management Team’ in conjunction with all other physical resources relevant to St Mary’s and its surroundings, which oversee all aspects of the Hall usage and its revenues generated and in particular improve the lines of communication between all Hall users and the PCC, Wardens, and Church staff alike.
- The PCC has now approved a budget for the complete re-development of the Hall Kitchen and the refurbishment of the wooden parquet floor. This is hoped to be completed within the next six months.

*Richard Hart – Legal Warden*

### Gardening Group Report

#### The role of the group in the ongoing life and mission of St Mary’s

- To keep the gardens tidy and planted.
- Keep hedges trimmed by cutting twice a year.
- Reduce the large shrubs to manageable proportions providing a small hedge away from the church wall.
- Improve biodiversity throughout the garden to encourage bees, butterflies and birds.
- Build community within the garden for the enjoyment of all.

#### Key results of our work in 2017-18

- Removal of plants from the borders either side of the north pathway. This was necessary in order to remove the ground elder which had infested the borders.
- The privet hedge has been well maintained.
- The borders on the south and west sides of the church continue to provide colour from Spring through to Autumn.
- Planned reduction of the overlarge shrubs to the east and north to manageable proportions.

#### Key plans for development in 2018

- Investment in the gardens has become necessary. I have worked in the gardens for nearly ten years and in that time very little has been spent on the gardens apart from two donations of roses.
- Due to the necessary replacement of pathways we now have the exciting opportunity to redevelop the gardens. A group has been formed to work on this. We are keen to include the uniform services and encourage them to be responsible for parts of the gardens. In this way we hope to enthuse them to become the gardeners of the future.
- The north side of the gardens will stay as they are with some minor tweaking. The development will be on the other three sides of the church.
- Removal of the large conifer (faculty) by the pedestrian entrance on the north side as it is affecting the pathways and blocking our immediate neighbour’s light. This could be replaced with a more appropriate, smaller tree.

Could you give some time to the gardens? Due to the retirement of several gardeners it has been very difficult to maintain them and several areas have become overgrown. Currently we have two volunteers and myself who are willing to work regularly on the gardens. *Cheryl Savage*
Parish Office Report

The role of the group in the ongoing life and mission of St Mary’s

- To provide a friendly, caring and competent reception area for all who come to St Mary’s seeking help or information, welcoming, supporting and providing a confidential listening ear for those just needing to talk.
- Dealing with phone calls, emails and enquiries in person. Maintaining a high standard of administration and work with all the staff team.
- Keep all registers for funerals, weddings and baptisms up to date.
- Arrange hall bookings and record all payments taken.
- Keep an up-to-date diary of all events taking place in church and hall and keep staff and wardens up to date with this.
- Produce the weekly notice sheet, print rotas, minutes, lists, readings and service leaflets as and when required.
- Keep the church notice boards up to date so everyone is kept informed of the various events going on.
- Provide secretarial support to any of St Mary’s groups when needed.
- Record statistics for use in the annual Church of England Parish return

Key results of our work in 2017-18

- 2017 has been an exciting year with the arrival of our new vicar Rachel. The few changes in administration have been dealt with and everything has gone smoothly.
- The recent hall renovation brought a lot of challenges. Keeping groups informed of what was happening and arranging to house them in the church where possible. Thanks to everyone who gave their time to come and open and close the church to allow this to happen.
- We continue to use office cover on Mondays and are very grateful to the ladies who do this.
- Problems with the photocopier has proved challenging but we hope that this will be dealt with in the near future.

Key plans for development in 2018

- To continue providing a welcoming and friendly reception to all who need our services.
- The new Data Protection Guidelines will come into force during the next few months and we will make every effort to get that up and running as smoothly as possible.
- To continue making improvements in areas where they are identified.

Dot & Carol
Parish of St Mary The Virgin, Monkseaton

Financial Statements

for the year ended 31 December 2017
Parish of St Mary The Virgin, Monkseaton

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<tr>
<td>Notes to the financial statements</td>
<td>4 - 8</td>
</tr>
</tbody>
</table>
Parish of St Mary The Virgin, Monkseaton

Independent examiner’s report to the PCC on the unaudited financial statements of Parish of St Mary The Virgin, Monkseaton.

I report on the accounts of Parish of St Mary The Virgin, Monkseaton for the year ended 31 December 2017 set out on pages 2 to 8.

Respective responsibilities of trustees and independent examiner
As members of the PCC you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Act, and under the Church Accounting Regulations 2006 (the Regulations).

Basis of independent examiner's statement
My examination was carried out in accordance with the General Directions given by the Charity Commission, under section145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition, issued by the Finance Division of the Archbishops’ Council. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep proper accounting records in accordance with section 130 of the Act; and
   - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act
   have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

................................................................. 20th March 2018
Trevor Hogg
Chartered Accountant
Independent examiner
38 Stanhope Road
South Shields
Tyne and Wear
NE33 4BT
Parish of St Mary The Virgin, Monkseaton

Statement of financial activities

For the year ended 31 December 2017

<table>
<thead>
<tr>
<th>Notes</th>
<th>Unrestricted funds</th>
<th>Restricted funds</th>
<th>2017 Total</th>
<th>2016 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Incoming resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incoming resources from generating funds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voluntary income</td>
<td>2</td>
<td>225,231</td>
<td>5,000</td>
<td>230,231</td>
</tr>
<tr>
<td>Activities for generating funds</td>
<td>3</td>
<td>8,707</td>
<td>-</td>
<td>8,707</td>
</tr>
<tr>
<td>Investment income</td>
<td>4</td>
<td>74</td>
<td>-</td>
<td>74</td>
</tr>
<tr>
<td>Incoming resources from church activities</td>
<td>5</td>
<td>14,311</td>
<td>-</td>
<td>14,311</td>
</tr>
<tr>
<td>Total incoming resources</td>
<td></td>
<td>248,323</td>
<td>5,000</td>
<td>253,323</td>
</tr>
</tbody>
</table>

Resources expended

Costs of generating funds:
| Cost of generating voluntary income | 82 | - | 82 | 167 |
| Church activities | 134,514 | 1,829 | 136,343 | 225,899 |
| Support costs | 12,301 | - | 12,301 | 7,243 |
| Total resources expended | 146,817 | 1,829 | 148,646 | 233,142 |

Net income/(expenditure) for the year
| 101,426 | 3,171 | 104,597 | (93,625) |

Total funds brought forward | 34,010 | 3,787 | 37,797 | 131,422 |

Total funds carried forward | 135,436 | 6,958 | 142,394 | 37,797 |

The notes on pages 4 to 8 form an integral part of these financial statements.
Parish of St Mary The Virgin, Monkseaton

Balance sheet
as at 31 December 2017

<table>
<thead>
<tr>
<th>Notes</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debtors and prepayments</td>
<td>6</td>
<td>-</td>
</tr>
<tr>
<td>Short term deposits</td>
<td>7</td>
<td>42,836</td>
</tr>
<tr>
<td>Cash at bank and in hand</td>
<td></td>
<td>114,251</td>
</tr>
<tr>
<td></td>
<td></td>
<td>157,087</td>
</tr>
<tr>
<td>Creditors: amounts falling due within one year</td>
<td>8</td>
<td>14,693</td>
</tr>
<tr>
<td>Net current assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net assets</td>
<td></td>
<td>142,394</td>
</tr>
<tr>
<td>Funds</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Restricted income funds</td>
<td></td>
<td>6,958</td>
</tr>
<tr>
<td>Unrestricted income funds</td>
<td></td>
<td>135,436</td>
</tr>
<tr>
<td>Total funds</td>
<td></td>
<td>142,394</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The financial statements were approved by the trustees on 20th March 2018 and signed on its behalf by

K Stobart

J Lyttle

The notes on pages 4 to 8 form an integral part of these financial statements.

Page 3
Parish of St Mary The Virgin, Monkseaton

Notes to financial statements
for the year ended 31 December 2017

1. Accounting policies
The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting
The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice ‘Accounting and Reporting by Charities’ issued in March 2005 (SORP 2005) and the Charities Act 2011.

1.2. Incoming resources
All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Collections are recognised when received by, or on behalf of, the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Funds raised by the Autumn Fair and similar events and by sales of books, magazines and memorabilia are accounted for gross.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement. the amount due is quantifiable and its receipt by the PCC is reasonably certain

Income from investments is included in the year in which it is receivable. Rental income from the letting of Church premises is recognised when the rental is due.

1.3. Resources expended
Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Grants and donations are accounted for when paid over or when awarded, if that award becomes a binding obligation on the PCC

The Diocesan Parish share is accounted for when due. There is no unpaid Parish Share at the end of 2017.

1.4. Tangible fixed assets and depreciation

Consecrated and beneficed property of any kind is excluded from the Financial Statements by S10(2)(a) of the Charities Act 2011. Moveable Church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the Church’s Inventory that can be inspected by arrangement. All expenditure incurred in the year on consecrated or beneficed buildings is written off in the year of expenditure. The cost of all fixtures, fittings or office equipment is written off in the year of acquisition

1.5. Current Assets
Amounts due to the PCC at 31st December 2017 in respect of fees, rents or other income are shown as debtor less provision for amounts that may prove uncollectible.
Parish of St Mary The Virgin, Monkseaton

Notes to financial statements
for the year ended 31 December 2017

2. Voluntary income

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds £</th>
<th>Restricted funds £</th>
<th>2017 Total £</th>
<th>2016 Total £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planned giving- gift aid donations</td>
<td>75,642</td>
<td>-</td>
<td>75,642</td>
<td>82,737</td>
</tr>
<tr>
<td>Planned giving-Income Tax Recoverable</td>
<td>21,544</td>
<td>-</td>
<td>21,544</td>
<td>13,950</td>
</tr>
<tr>
<td>Other</td>
<td>814</td>
<td>-</td>
<td>814</td>
<td>-</td>
</tr>
<tr>
<td>Collections</td>
<td>7,639</td>
<td>-</td>
<td>7,639</td>
<td>6,414</td>
</tr>
<tr>
<td>Legacies</td>
<td>109,408</td>
<td>-</td>
<td>109,408</td>
<td>3,000</td>
</tr>
<tr>
<td>Donations, appeals etc</td>
<td>10,184</td>
<td>5,000</td>
<td>15,184</td>
<td>15,062</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>225,231</td>
<td>121,163</td>
</tr>
</tbody>
</table>

3. Activities for generating funds

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds £</th>
<th>Restricted funds £</th>
<th>2017 Total £</th>
<th>2016 Total £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn Fair</td>
<td>4,704</td>
<td>-</td>
<td>4,704</td>
<td>4,902</td>
</tr>
<tr>
<td>Miscellaneous fundraising events</td>
<td>4,003</td>
<td>-</td>
<td>4,003</td>
<td>1,010</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>8,707</td>
<td>5,912</td>
</tr>
</tbody>
</table>

4. Investment income

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds £</th>
<th>Restricted funds £</th>
<th>2017 Total £</th>
<th>2016 Total £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank interest receivable</td>
<td>74</td>
<td>-</td>
<td>74</td>
<td>2,743</td>
</tr>
<tr>
<td></td>
<td>74</td>
<td>-</td>
<td>74</td>
<td>2,743</td>
</tr>
</tbody>
</table>
5. Incoming resources from church activities

<table>
<thead>
<tr>
<th>Section</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted funds</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Church/hall revenue</td>
<td>9,168</td>
<td>7,328</td>
</tr>
<tr>
<td>Fees</td>
<td>4,588</td>
<td>2,041</td>
</tr>
<tr>
<td>Votive candles</td>
<td>555</td>
<td>497</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>14,311</strong></td>
<td><strong>9,866</strong></td>
</tr>
</tbody>
</table>

6. Debtors and prepayments

<table>
<thead>
<tr>
<th>Section</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income tax recoverable</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

7. Current asset investments

<table>
<thead>
<tr>
<th>Section</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Board of Finance Church of England No 1 Deposit</td>
<td>5,674</td>
<td>5,882</td>
</tr>
<tr>
<td>Central Board of Finance Church of England No 2 Legacies</td>
<td>3,906</td>
<td>3,895</td>
</tr>
<tr>
<td>Central Board of Finance Church of England No 3 George Priest</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Central Board of Finance Church of England No 4 Property Dev.</td>
<td>2,702</td>
<td>2,695</td>
</tr>
<tr>
<td>Natwest Bank Pledging Account</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Hargreaves Lansdown</td>
<td>-</td>
<td>19,489</td>
</tr>
<tr>
<td>NE First Credit Union/Northern Oak</td>
<td>15,055</td>
<td>15,018</td>
</tr>
<tr>
<td>HSBC Deposit accounts</td>
<td>15,499</td>
<td>20,599</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>42,836</strong></td>
<td><strong>67,578</strong></td>
</tr>
</tbody>
</table>

8. Creditors: amounts falling due within one year

<table>
<thead>
<tr>
<th>Section</th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creditors for goods and services</td>
<td>14,693</td>
<td>35,556</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>14,693</strong></td>
<td><strong>35,556</strong></td>
</tr>
</tbody>
</table>
Parish of St Mary The Virgin, Monkseaton

Notes to financial statements
for the year ended 31 December 2017

9. Analysis of net assets between funds

<table>
<thead>
<tr>
<th>Fund balances at 31 December 2017 as represented by:</th>
<th>Unrestricted funds</th>
<th>Restricted funds</th>
<th>Total funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net current assets</td>
<td>135,436</td>
<td>6,958</td>
<td>142,394</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>135,436</th>
<th>6,958</th>
<th>142,394</th>
</tr>
</thead>
</table>

10. Unrestricted funds

<table>
<thead>
<tr>
<th>Fund</th>
<th>At 1 January 2017</th>
<th>At 31 December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted funds</td>
<td>Restricted funds</td>
</tr>
<tr>
<td>General fund</td>
<td>34,010</td>
<td>248,323</td>
</tr>
</tbody>
</table>
Parish of St Mary The Virgin, Monkseaton

Notes to financial statements
for the year ended 31 December 2017

11. **Restricted funds**

<table>
<thead>
<tr>
<th></th>
<th>At 1 January 2017</th>
<th>Incoming resources £</th>
<th>Outgoing resources £</th>
<th>At 31 December 2017 £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Servers’ Robes</td>
<td>131</td>
<td>-</td>
<td>-</td>
<td>131</td>
</tr>
<tr>
<td>Wellesley Trust</td>
<td>776</td>
<td>5,000</td>
<td>(444)</td>
<td>5,332</td>
</tr>
<tr>
<td>Church newsletter</td>
<td>2,880</td>
<td>-</td>
<td>(1,385)</td>
<td>1,495</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,787</strong></td>
<td><strong>5,000</strong></td>
<td><strong>(1,829)</strong></td>
<td><strong>6,958</strong></td>
</tr>
</tbody>
</table>

**Alms**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mental Health</td>
<td>1,000</td>
</tr>
<tr>
<td>Walking With</td>
<td>1,000</td>
</tr>
<tr>
<td>Partners In Community Action, Newcastle Diocese</td>
<td>1,000</td>
</tr>
<tr>
<td>United Society for the Propagations of the Gospel</td>
<td>1,000</td>
</tr>
<tr>
<td>Acorn Community Church</td>
<td>1,000</td>
</tr>
<tr>
<td></td>
<td>5,000</td>
</tr>
</tbody>
</table>
Parish of St Mary The Virgin, Monkseaton

Detailed statement of financial activities
For the year ended 31 December 2017

The following pages do not form part of the statutory accounts.
Parish of St Mary The Virgin, Monkseaton

Detailed statement of financial activities
For the year ended 31 December 2017

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td><strong>Incoming resources</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Incoming resources from generating funds:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>Voluntary income</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned giving</td>
<td>75,642</td>
<td>82,737</td>
</tr>
<tr>
<td>Planned giving-Income Tax Recoverable</td>
<td>21,544</td>
<td>13,950</td>
</tr>
<tr>
<td>Other</td>
<td>814</td>
<td>-</td>
</tr>
<tr>
<td>Collections</td>
<td>7639</td>
<td>6,414</td>
</tr>
<tr>
<td>Legacies</td>
<td>109,408</td>
<td>3,000</td>
</tr>
<tr>
<td>Donations, appeals etc</td>
<td>15,184</td>
<td>15,062</td>
</tr>
<tr>
<td></td>
<td>230,231</td>
<td>121,163</td>
</tr>
<tr>
<td><strong>Activities for generating funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Autumn Fair</td>
<td>4,704</td>
<td>4,902</td>
</tr>
<tr>
<td>Magazine advert fees</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous fundraising events</td>
<td>4,003</td>
<td>1,010</td>
</tr>
<tr>
<td></td>
<td>8,707</td>
<td>5,912</td>
</tr>
<tr>
<td><strong>Investment income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank interest receivable</td>
<td>74</td>
<td>2,743</td>
</tr>
<tr>
<td></td>
<td>74</td>
<td>2,743</td>
</tr>
<tr>
<td><strong>Total incoming resources from generating funds</strong></td>
<td>239,012</td>
<td>129,818</td>
</tr>
<tr>
<td><strong>Incoming resources from church activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Church/hall revenue</td>
<td>9,168</td>
<td>7,328</td>
</tr>
<tr>
<td>Fees</td>
<td>4,588</td>
<td>2,041</td>
</tr>
<tr>
<td>Votive candles</td>
<td>555</td>
<td>497</td>
</tr>
<tr>
<td><strong>Total incoming resources</strong></td>
<td>253,323</td>
<td>139,684</td>
</tr>
<tr>
<td><strong>Resources expended</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Costs of generating funds:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Cost of generating voluntary income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Licences</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Stewardship envelopes</td>
<td>62</td>
<td>147</td>
</tr>
<tr>
<td><strong>Total cost of generating voluntary income</strong></td>
<td>82</td>
<td>167</td>
</tr>
</tbody>
</table>

wss
Parish of St Mary The Virgin, Monkseaton

Detailed statement of financial activities
For the year ended 31 December 2017

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td><strong>Church activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Church Activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activities undertaken directly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Missionary and charitable giving - overseas</td>
<td>1,000</td>
<td>3,750</td>
</tr>
<tr>
<td>Missionary and charitable giving - home</td>
<td>6,520</td>
<td>2,661</td>
</tr>
<tr>
<td>Ministry - Diocesan Parish Share</td>
<td>93,809</td>
<td>89,999</td>
</tr>
<tr>
<td>Ministry - Clergy costs</td>
<td>5,206</td>
<td>4,030</td>
</tr>
<tr>
<td>Church - running costs</td>
<td>15,688</td>
<td>9,779</td>
</tr>
<tr>
<td>Church - refurbishment costs</td>
<td>-</td>
<td>100,153</td>
</tr>
<tr>
<td>Church hall running costs</td>
<td>5,437</td>
<td>6,563</td>
</tr>
<tr>
<td>Upkeep of services</td>
<td>1,573</td>
<td>947</td>
</tr>
<tr>
<td>Music provision</td>
<td>2,478</td>
<td>2,620</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>1,809</td>
<td>606</td>
</tr>
<tr>
<td>Learning</td>
<td>574</td>
<td>149</td>
</tr>
<tr>
<td>Church newsletter</td>
<td>1,385</td>
<td>2,390</td>
</tr>
<tr>
<td>Church hall equipment - Wellesley Trust</td>
<td>444</td>
<td>1,832</td>
</tr>
<tr>
<td>Professional fees - Independent Examiner</td>
<td>420</td>
<td>420</td>
</tr>
<tr>
<td><strong>Church Activities total expenditure</strong></td>
<td>136,343</td>
<td>225,899</td>
</tr>
<tr>
<td><strong>Total charitable activity expenditure</strong></td>
<td>136,425</td>
<td>226,066</td>
</tr>
<tr>
<td><strong>Support costs</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activities undertaken directly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office expenses</td>
<td>12,301</td>
<td>7,223</td>
</tr>
<tr>
<td>Bank charges</td>
<td>-</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total governance costs</strong></td>
<td>12,301</td>
<td>7,243</td>
</tr>
<tr>
<td><strong>Net incoming/(outgoing) resources for the year</strong></td>
<td>104,597</td>
<td>(93,625)</td>
</tr>
</tbody>
</table>