Mayor of Merton’s Charitable Trust

Trustees’ annual report for the period 01/04/2018 to 31/03/2019

Reference and administration details
Charity name – The Mayor of Merton’s Charitable Trust
Registered charity number – 1149209

Names of the charity trustees
Mary Curtin 30.07.18 onwards
Geraldine Stanford 30.07.18 to 13.05.19
Marsie Skeete 10.07.17- 13.05.19 (Chair from 30.07.18 to 13.05.19)
Brenda Fraser 22.06.16 – 30.07.18 (Chair from 22.06.16 to 10.07.17)
Judy Saunders 10.07.17 – 30.07.18 (Chair from 10.07.17 to 30.07.18)

Structure, governance and management
Type of governing document – Trust deed adopted by meeting of Merton Council on 11 July 2012.

How the charity is constituted – Trust

Trustee selection methods – the trustees are appointed or re-appointed annually after the Annual Meeting of Merton Council at which the Mayor is elected. There is an understanding that each year the Mayor, Deputy Mayor and the previous year’s Mayor will become Trustees. The appointments are noted by a meeting of the Council in June/July each year. The Trustees elect the Chair of the Trust Board at the first Trust Board meeting following Annual Council.

Objectives and activities

Summary of the objects of the charity set out in its governing document
The Trust Deed states that the charity's objects are any purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose. The purpose of the Trust is to collect and distribute charitable donations for the benefit of the residents of the borough. The focus will
shift from year to year so that each year the Trust can support specific organisations and/or themes such as young people, sport, the arts etc.

Each year the Mayor of Merton nominates a charity or charities for whom fundraising activities are carried out during the year to meet a specified purpose for the benefit of the residents of Merton. Additional small donations may be made to local charities and or individuals.

The Trustees consider the public benefit requirement prior to issuing funds to any organisation or individual. When providing financial donations the Trustees will in every event place specific stipulations as to the use of those funds to ensure that the use is in accordance with the charity’s objects and charitable purposes as well as complying with the Charity Commission’s guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects

Fundraising activities undertaken over the past year were planned so that a wide range of people from Merton’s diverse local communities could participate, particularly those people who had not previously had any contact with the mayoralty.

Achievements and performance (summary of the main achievements of the charity during the year)

Fundraising activities

Fundraising activities in 2018/19 included:

- Mayor’s Ball, April 2018, held at local Indian restaurant Chak89 and attended by over 120 guests. The theme for the Ball reflected the Guyanan roots of the 2017/18 Mayor, Councillor Marsie Skeete.
- Cabaret Night, a musical evening designed and hosted by the Colour House Children’s Theatre entertained 30 guests in July 2018.
- Murder Mystery Night hosted by Friends in St Helier and held at Colour House Children’s Theatre, September 2018. 30 guests had great fun investigating and solving a fictitious murder.
- Mayor Mary Curtin’s Christmas Dinner was held at the Wimbledon Club where a delicious traditional meal was served to almost 100 guests, November 2018.
- Carol Service, Sacred Heart Church in Wimbledon, attended by around 200 people, December 2018. Music was provided by Merton Music Foundation, Putney and Wimbledon Brass Band and a combined children’s choir from Sacred Heart and St John Fisher primary schools.
- Carol singing, December 2018. Volunteers sang and collected donations at local stations, Wimbledon Court Shopping Centre and Merton Civic Centre.
- Mayor’s Quiz Night, held in Merton Civic Centre, February 2019
• Irish Night, an evening to mark St Patrick’s Day and celebrate Mayor Mary Curtin’s Irish roots was held in Wimbledon’s Irish Centre, March 2019. A dancing display was provided by local dance group, Ni Cholmain,
• Sponsored swim by one of Merton’s councillors, Councillor Edith Macauley – 50 lengths of the pool at David Lloyd Sports Club in Wimbledon.
• RideLondon 29 July, a 100 mile cycling course undertaken by a council officer, Paul Miles.

Community outreach
• Silver Sunday

In October 2018, Deputy Mayor Geraldine Stanford hosted a tea party at Tooting and Mitcham Community Sports Club, with music and entertainment provided in addition to a delicious afternoon tea. The aim was to tackle the issues of loneliness and social isolation in older people. There was an entertainer and dancing too.

• New Year’s Day Parade

Students from Wimbledon College of Art designed and controlled two giant tennis player puppets whilst councillors, young people from Morden Little League and friends sang to the parade song “Anyone for Tennis” which was composed by Councillor Linda Kirby and recorded by children from Links Primary School. Merton’s entry came 5th and received a £5,000 prize for the Charitable Trust.

• Bereavement befriending

Mayor Mary Curtin has been instrumental in the establishment of a new friendship group for people who have been recently bereaved, which will meet in Mitcham and be a valuable resource in the east of the borough.

• Engagements

During 2018/19 both Mayors have ensured that their programme of 300 to 400 engagements annually has been used as an opportunity to reach out to all parts of Merton’s diverse community and therefore increase understanding, participation and communication, thus addressing one aspect of the public benefit duty of the Trust.

Many of Mayor Curtin’s 350 engagements were aimed at families. She presided over the first Easter egg hunt to be organised by a Mayor in the borough. This was held in Morden Park over the Easter weekend and attracted more than 1,700 people.

Mayor Curtin attended the annual Remembrance Day service, one hundred years after the hostilities of World War I ceased. She also helped mark this important centenary at a special service at Mitcham War Memorial, where she commemorated the war hero William Allison White, a recipient of the Victoria Cross.
During Local Democracy week Mayor Curtin hosted local schools at the civic centre and through various fun activities students learnt about how local politics work.

- Parlour receptions

During 2018/19 both Mayors have hosted a number of receptions in the Mayor’s Parlour as an opportunity to thank individuals and local community organisations, thus recognising and celebrating the positive contribution they have made to the life of the borough.

Grant-making

In the 2018/19 financial year the Trust has made grants to support numerous local community organisations for the benefit of Merton residents:

- Merton Mencap – to support families in Merton through projects and activities for children, young people and adults with learning disabilities which help them to be safer, healthier and as independent as possible. The grant was intended to support two specific projects – the weekly social club for adults with learning disabilities, and the monthly carers group.

- Commonside Community Development Trust – to support the provision of community spaces for over 80 groups weekly, managing the busy New Horizon Centre, and running its two core programmes: Step Forward for parents and carers, and the Lunch Club for Older People.

- Merton and Morden Guild - to support the activities of the Guild for local older people helping them to keep well, independent, mobile and have fun.

- West Indian Families and Friends Association (WIFFA) - donation to support services including weekly quiz nights, educational and health seminars and fundraising activities.

- Merton Black and Asian Minority Ethnic Voice - to support BAME Voice to look at key local issues and their impact on minority ethnic communities, to act as an umbrella and to work strategically to increase the influence, representation and active engagement of all minority ethnic organisations and their communities in Merton.

- Voyager Club - to support the work of this social club for people with learning disabilities aged 14 years upwards who live in Merton.

- Christian Care Association – a donation in recognition of the valuable work that the organisation is doing in the borough.
- Ethnic Minority Centre - to support the “healthier lives for you” project and the “feeling good” club and the work that EMC does to promote music from the Indian subcontinent.

- African Caribbean Cricket Association – a donation in support of the valuable work being done locally to promote participation in cricket of African and Caribbean communities, including young people.

Financial review

Brief statement of the charity's policy on reserves:–

All cash balances are held as unrestricted funds. All funds are held for the purpose of donations to the Mayor’s chosen charities or cover the costs of further fundraising. We do not have a policy of holding a minimum reserve, other than to not go into deficit.

Independent examiner's report on the accounts

Separate PDF document

Receipts and payments accounts

Separate PDF document
## The Mayor of Merton's Charitable Trust

### Receipts and payments accounts

For the period from 01/04/18 to 31/03/19

<table>
<thead>
<tr>
<th>Section A Receipts and payments</th>
<th>Unrestricted funds to the nearest £</th>
<th>Total funds to the nearest £</th>
<th>Last year 1 April 2017 to 31 March 2018 to the nearest £</th>
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</thead>
<tbody>
<tr>
<td><strong>A1 Receipts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Event Income</td>
<td>55,057</td>
<td>55,057</td>
<td>23,468</td>
</tr>
<tr>
<td>Donations</td>
<td>18,644</td>
<td>18,644</td>
<td>36,821</td>
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<td>Gift Aid Receipts</td>
<td>0</td>
<td>0</td>
<td>98</td>
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<tr>
<td>Wimbledon Draw</td>
<td>1,532</td>
<td>1,532</td>
<td>1,825</td>
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<td>Opening donations pre charitable status</td>
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<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total receipts</strong></td>
<td>75,234</td>
<td>75,234</td>
<td>62,212</td>
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<tr>
<td><strong>A3 Payments</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Cost of Fundraising Activities</td>
<td>16,145</td>
<td>16,145</td>
<td>25,908</td>
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<tr>
<td>Donations to charities</td>
<td>32,000</td>
<td>32,000</td>
<td>40,750</td>
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<tr>
<td>Opening donations pre charitable status</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total payments</strong></td>
<td>48,145</td>
<td>48,145</td>
<td>66,658</td>
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<td><strong>Net of receipts/(payments)</strong></td>
<td>27,088</td>
<td>27,088</td>
<td>(4,446)</td>
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<td><strong>A5 Transfers between funds</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td><strong>A6 Cash funds last year end</strong></td>
<td>36,685</td>
<td>36,685</td>
<td>41,131</td>
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<tr>
<td><strong>Cash funds this year end</strong></td>
<td>63,773</td>
<td>63,773</td>
<td>36,685</td>
</tr>
</tbody>
</table>

### Section B Statement of assets and liabilities at the end of the period

<table>
<thead>
<tr>
<th>Categories</th>
<th>Details</th>
<th>Unrestricted funds to nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B1 Cash funds</strong></td>
<td>Cash at bank</td>
<td>63,773</td>
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<tr>
<td><strong>Total cash funds</strong></td>
<td></td>
<td>63,773</td>
</tr>
</tbody>
</table>

Signed by one or two trustees on behalf of all the trustees

Signature: ____________________________

Print Name: ____________________________

Date of approval: ____________________________
Independent Examiner’s Report

Report to the trustees/members of

The Mayor of Merton’s Charitable Trust

On accounts for the year ended

31st March 2019

Charity no (if any) 1149209

Set out on pages

I report to the trustees on my examination of the accounts of the above charity (“the Trust”) for the year ended 31/03/2019.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [signature]
Name: Margaret Culleton

Relevant professional qualification(s) or body (if any):
CPFA

Address:
London Borough of Merton, Internal Audit
Civic Centre, London Road
Merton SM4 5DX

Date: 11/10/19

October 2018
### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.