Mayor of Merton’s Charitable Trust

Trustees’ annual report for the period 01/04/2017 to 31/03/2018

Reference and administration details

Charity name – The Mayor of Merton’s Charitable Trust

Registered charity number – 1149209

Names of the charity trustees

Brenda Fraser 22.06.16 – 30.08.18 (Chair from 22.06.16 to 10.07.17)

Judy Saunders 10.07.17 – 30.08.18 (Chair from 10.07.17 to 30.08.18)

David Chung 11.05.15 – 10.07.17

Stan Anderson 22.06.16 – 10.07.17

Marsie Skeete 10.07.17 onwards

Structure, governance and management

Type of governing document – Trust deed adopted by meeting of Merton Council on 11 July 2012.

How the charity is constituted – Trust

Trustee selection methods – the trustees are appointed or re-appointed annually after the Annual Meeting of Merton Council at which the Mayor is elected. There is an understanding that each year the Mayor, Deputy Mayor and the previous year’s Mayor will become Trustees. The appointments are noted by a meeting of the Council in June/July each year. The Trustees elect the Chair of the Trust Board at the first Trust Board meeting following Annual Council.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trust Deed states that the charity's objects are any purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose. The purpose of the Trust is to collect and distribute charitable donations for the benefit of the residents of the borough. The focus will
shift from year to year so that each year the Trust can support specific organisations and/or themes such as young people, sport, the arts etc.

Each year the Mayor of Merton nominates a charity or charities for whom fundraising activities are carried out during the year to meet a specified purpose for the benefit of the residents of Merton. Additional small donations may be made to local charities and/or individuals.

The Trustees consider the public benefit requirement prior to issuing funds to any organisation or individual. When providing financial donations the Trustees will in every event place specific stipulations as to the use of those funds to ensure that the use is in accordance with the charity’s objects and charitable purposes as well as complying with the Charity Commission’s guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects

Fundraising activities undertaken over the past year were planned so that a wide range of people from Merton’s diverse local communities could participate, particularly those people who had not previously had any contact with the mayoralty.

Achievements and performance (summary of the main achievements of the charity during the year)

Fundraising activities

Fundraising activities in 2017/18 included:

- the Mayor’s Ball, April 2017, at the All England Lawn Tennis Association and attended by over 100 guests. The theme for the Ball reflected the Caribbean roots of the 2016/17 Mayor, Councillor Brenda Fraser.
- Guyana Night, June 2017, to celebrate the Guyanan roots of the 2017/18 Mayor, Councillor Marsie Skeete. Held at local Indian restaurant Chak89.
- Christmas Dinner, at South Thames College where a delicious meal was provided by local catering students.
- Winter Warmer Music Concert held at St Marks Church of England Academy, January 2018, showcased music and dance with an international flavour, performed by young musicians from Merton Music Foundation
- Mediterranean Night, February 2018, food and music hosted by the Leader of the Council at Ambience Restaurant in Wimbledon
- the Mayor’s 70s Disco Party, November 2017, held at the Intergenerational Hub, hosted by Tooting and Mitcham Football Club
- The Prudential Ride London – a council officer cycled 100 miles to raise funds for the Mayor’s charities
- Sponsored swim by one of Merton’s councillors
Community outreach

- Commonwealth Day Big Lunch

This event, held at the Intergenerational Hub, brought people of different nationalities together to celebrate commonality and community.

- Silver Sunday

Mayor Marsie Skeete an afternoon tea for local older people living on their own. The aim was to tackle the issues of loneliness and social isolation in older people. There was an entertainer and dancing too.

- New Year’s Day Parade

Pupils from Links Primary School and students from Wimbledon College of Art worked with councillors to create a successful float which came 10\textsuperscript{th} in the London New Year’s Day Parade.

- Merton Mighty Marathon for Peace Walk

Around 100 walkers joined Mayor Marsie Skeete on this innovative event in September 2017. The purpose of the walk is to promote greater understanding, community spirit, peace and safety across the borough. At the end of the walk there was a picnic and speeches by faith leaders, business representatives and local dignitaries.

- Engagements

During 2017/18 both Mayors have ensured that their programme of around 450 engagements annually has been used as an opportunity to reach out to all parts of Merton’s diverse community and therefore increase understanding, participation and communication, thus addressing one aspect of the public benefit duty of the Trust.

During Local Democracy week Mayor Marsie Skeete hosted local schools at the civic centre and through various fun activities students learnt about how local politics work.

The civic engagements in 2017/18 also included a number of events to pay tribute to those who lost their lives or were injured since the First World War. The Mayor also attended memorial events that remembered victims of the holocaust and honoured the men and women who make up the Armed Forces in the community.

- Parlour receptions

During 2017/18 both Mayors have hosted at least one reception each month in the Mayor’s Parlour as an opportunity to thank individuals and local community organisations, thus recognising and celebrating the positive contribution they have
made to the life of the borough. Mayor Skeete hosted a reception to thank those staff of Merton Council who volunteered and supported rest centres at both Grenfell and Camden after the tragic fire.

Grant-making

In the 2017/18 financial year the Trust has made grants to support numerous local community organisations for the benefit of Merton residents:

- Age UK Merton – a donation to help Age UK with its provision of services and support to older people and their carers in Merton. In particular, the donation is intended to maintain its local centre-based activities and to encourage older people to attend.

- Avanti Club – a donation to help the Avanti Club to explore further provision of activities at the New Horizon Community Centre that will enable local residents with mental ill-health to live independently.

- Faith in Action – a donation to support the homelessness drop-in project. On average, 60+ homeless and vulnerably housed people attend each session. These are mainly men, and a few women, for whom little other help is available.

- Merton Home Tutoring Service – a donation to enable MHTS to revamp and produce a new website as part of its digital strategy.

- To fund a healthy living event at St Thomas of Canterbury School on 7 December 2017 with the objective of raising awareness of childhood obesity in a sensitive non-judgemental way

- Merton and Morden Guild of Social Service - to support the activities of the Guild for local older people helping them to keep well, independent, mobile and have fun.

- Mitcham Little League – to continue to support this registered charity so that local children, who may not otherwise play for their school or local team, have an opportunity to play football.

- Pollards Hill Youth Club - in recognition of the work that the Youth Club does to support young people in the borough, to provide them with some social community, information, advice and support.

- Asian Elderly Group of Merton – to help to maintain this valuable service that alleviates a number of social problems, including isolation. The Group provides services for elderly Asian people in Merton, including shopping, befriending, educational, social and welfare events.
• Younger Generation Theatre Group - in recognition of the great work that the theatre group does in giving local young people an opportunity to appear on stage in a professional environment.

• Tiny Tea Room - to enable it to continue your work to support women with breast cancer.

• West Indian Friends and Family Association - donation to support services including weekly quiz nights, educational and health seminars and fundraising activities.

• Merton and Sutton –ReThink Mental Health Group – to maintain this valuable service which provides support for anyone living with a severe mental illness, their family and friends.

• Mitcham Park Football Club – to assist with the purchase of a minibus to enable transportation to football matches especially for those whose families are experiencing financial difficulties

• St John Ambulance – as a thank you for being there when needed, particularly at local events.

• Young Disability Group- Mitcham (JMC) – to help to maintain this valuable resource to value young people with disabilities

Financial review

Brief statement of the charity’s policy on reserves:–

All cash balances are held as unrestricted funds. All funds are held for the purpose of donations to the Mayor’s chosen charities or cover the costs of further fundraising. We do not have a policy of holding a minimum reserve, other than to not go into deficit.

Independent examiner’s report on the accounts

Separate PDF document

Receipts and payments accounts

Separate PDF document
### Section A Receipts and payments

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Total funds</th>
<th>Last year 1 April 2016 to 31 March 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
</tr>
<tr>
<td><strong>A1 Receipts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Event Income</td>
<td>23,468</td>
<td>23,468</td>
<td>21,154</td>
</tr>
<tr>
<td>Donations</td>
<td>36,821</td>
<td>36,821</td>
<td>28,939</td>
</tr>
<tr>
<td>Gift Aid Receipts</td>
<td>98</td>
<td>98</td>
<td>745</td>
</tr>
<tr>
<td>Wimbledon Draw</td>
<td>1,825</td>
<td>1,825</td>
<td>1,436</td>
</tr>
<tr>
<td>Opening donations pre charitable status</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total receipts</strong></td>
<td><strong>62,212</strong></td>
<td><strong>62,212</strong></td>
<td><strong>52,274</strong></td>
</tr>
</tbody>
</table>

| **A3 Payments**      |                    |             |                                        |
| Cost of Fundraising Activities | 25,908 | 25,908 | 7,708 |
| Donations to charities  | 40,750  | 40,750  | 59,704 |
| **Total payments**    | **66,658** | **66,658** | **67,411** |

**Net of receipts/(payments)**

<table>
<thead>
<tr>
<th></th>
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<th>Total funds</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
</tr>
<tr>
<td><strong>Net of receipts/(payments)</strong></td>
<td><strong>(4,446)</strong></td>
<td><strong>(4,446)</strong></td>
<td><strong>(15,137)</strong></td>
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</table>

**A5 Transfers between funds**

<table>
<thead>
<tr>
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<th>Total funds</th>
<th>Last year 1 April 2016 to 31 March 2017</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
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<tr>
<td>A5 Transfers between funds</td>
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</table>

**A6 Cash funds last year end**

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<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Total funds</th>
<th>Last year 1 April 2016 to 31 March 2017</th>
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<tbody>
<tr>
<td></td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
</tr>
<tr>
<td>A6 Cash funds last year end</td>
<td>41,131</td>
<td>41,131</td>
<td>56,269</td>
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</table>

**Cash funds this year end**

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<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Total funds</th>
<th>Last year 1 April 2016 to 31 March 2017</th>
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<tr>
<td></td>
<td>to the nearest £</td>
<td>to the nearest £</td>
<td>to the nearest £</td>
</tr>
<tr>
<td><strong>Cash funds this year end</strong></td>
<td><strong>36,685</strong></td>
<td><strong>36,685</strong></td>
<td><strong>41,131</strong></td>
</tr>
</tbody>
</table>

### Section B Statement of assets and liabilities at the end of the period

<table>
<thead>
<tr>
<th>Categories</th>
<th>Details</th>
<th>Unrestricted funds to nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B1 Cash funds</strong></td>
<td>Cash at bank</td>
<td><strong>36,685</strong></td>
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</tbody>
</table>

Signed by one or two trustees on behalf of all the trustees

<table>
<thead>
<tr>
<th>Signature</th>
<th>Print Name</th>
<th>Date of approval</th>
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<tr>
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Independent Examiners's Report

Charity Name
The Mayor of Merton's Charitable Trust

On accounts for the year ended
31 March 2018
Charity no (if any) 1149209

Set out on pages
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2018.

Responsibilities and basis of report
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in any material respect:
• accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.
* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 16/09

Name: Margaret Culleton

Relevant professional qualification(s) or body (if any):
CPFA

Address: London Borough of Merton, Internal Audit
Civic Centre, London Road
Merton SM4 5DX

IER 1 October 2018
Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.