Mayor of Merton’s Charitable Trust

Trustees’ annual report for the period 01/04/2016 to 31/03/2017

Reference and administration details

Charity name – The Mayor of Merton’s Charitable Trust

Registered charity number – 1149209

Names of the charity trustees

Agatha Akyigyina 07.07.14 – 22.06.16 (Chair from 11.05.15 to 22.06.16)

Pauline Cowper 11.05.15 – 22.06.16

David Chung 11.05.15 – 10.07.17

Brenda Fraser 22.06.16 onwards (Chair from 22.06.16 to 10.07.17)

Stan Anderson 22.06.16 – 10.07.17

Structure, governance and management

Type of governing document – Trust deed adopted by meeting of Merton Council on 11 July 2012.

How the charity is constituted – Trust

Trustee selection methods – the trustees are appointed or re-appointed annually after the Annual Meeting of Merton Council at which the Mayor is elected. There is an understanding that each year the Mayor, Deputy Mayor and the previous year’s Mayor will become Trustees. The appointments are noted by a meeting of the Council in June/July each year. The Trustees elect the Chair of the Trust Board at the first Trust Board meeting following Annual Council.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trust Deed states that the charity’s objects are any purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose. The purpose of the Trust is to collect and distribute charitable donations for the benefit of the residents of the borough. The focus will shift from year to year so that each year the Trust can support specific organisations and/or themes such as young people, sport, the arts etc.
Each year the Mayor of Merton nominates a charity or charities for whom fundraising activities are carried out during the year to meet a specified purpose for the benefit of the residents of Merton. Additional small donations may be made to local charities and or individuals.

The Trustees consider the public benefit requirement prior to issuing funds to any organisation or individual. When providing financial donations the Trustees will in every event place specific stipulations as to the use of those funds to ensure that the use is in accordance with the charity’s objects and charitable purposes as well as complying with the Charity Commission’s guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects

Fundraising activities undertaken over the past year were planned so that a wide range of people from Merton’s diverse local communities could participate, particularly those people who had not previously had any contact with the mayoralty. The 2016/17 Mayor, Councillor Brenda Fraser, has sought to raise the profile of local organisations that have a focus on health and wellbeing, reflected in her choice of charities for the year.

Achievements and performance (summary of the main achievements of the charity during the year)

Fundraising activities

The main fundraising of the year is the Mayor’s Ball, held in April 2016 at the All England Lawn Tennis Association and attended by over 180 guests, which raised almost £9,000. The theme for the Ball reflected the flora and fauna of Guyana, the homeland of the 2015/16 Mayor, Councillor David Chung.

Afro-Caribbean Evening – delicious meal and music with a Jamaican theme at the Tooting and Mitcham Community Sports Club. Attended by over 160 people, raised £3,497

“Mad Friday” was a live music night, organised by mental health charity Avanti at the Hub. Music was provided by musicians and volunteers from various local mental health groups. 70 people attended and the evening raised £296.

Christmas Dinner – held at South Thames College where a wonderful meal was provided by local catering students. There were over 90 guests, including councillors, friends and family of the Mayor. Thanks to the student s from South Thames College who sang carols and other festive music. We wish the students all success in their future careers. The dinner raised £1,699.
Carol Singing at Wimbledon Centre Court Shopping Centre, Raynes Park Station and Merton Civic Centre raised over £800.

Charity collection at a performance of Dick Whittington at New Wimbledon Theatre raised £187.

Winter Warmer Music Concert held at St Marks Academy, showcased music and dance with an international flavour, performed by musicians of all ages from Merton Music Foundation and the local community. The programme featured instrumental and choral music from around the globe, celebrating the rich diversity within Merton, from Irish folk music to Indian dance, Polish song, Steel Pans and Big Band Swing. Attended by 270 people. Raised £1,332.

Mediterranean Night saw an evening of traditional Turkish cuisine and entertainment at Ambiance Restaurant in Wimbledon hosted by the Leader of the Council. Attended by 50 people. Raised £2,438.

Beer and wine tasting evening organised and hosted by Age UK Merton raised over £1,400. This was an informative and enjoyable evening, supported by Majestic who explained the provenance and qualities of the wines. The evening was attended by residents from all over the borough.

Sponsored activities included:

- The Prudential RideLondon – a council officer cycled 100 miles and raised about £685 for the Mayor’s charities Age UK Merton and the Avanti
- The council’s Corporate Services Departmental management team were sponsored to have their faces painted and raised over £379.

An Easter Bunny raffle raised £408 and the raffle of a cake kindly donated by Wandle Museum raised over £58.

Community outreach

- Silver Sunday

The 2016/17 Mayor, Councillor Brenda Fraser used Silver Sunday in October 2016 as an opportunity to celebrate the achievements of older people. She spent a week touring the borough to visit no fewer than eight care homes and eight day centres, culminating in afternoon tea at the Civic Centre for residents from some of those care homes that she wasn’t able to reach on the tour.

- Engagements

During 2016/17 both Mayors have ensured that their programme of around 450 engagements annually has been used as an opportunity to reach out to all parts of
Merton’s diverse community and therefore increase understanding, participation and communication, thus addressing one aspect of the public benefit duty of the Trust. Mayor Brenda Fraser visited each of the wards in the borough many times during her mayoral year.

A sporting highlight of the year was the promotion of the local football team, AFC Wimbledon, to Sky Bet League One and this was celebrated with a breakfast at the Wimbledon Centre Court Shopping Centre before Mayor Brenda Fraser joined the players on their open top bus victory parade.

- Parlour receptions

During 2016/17 both Mayors have hosted at least one reception each month in the Mayor’s Parlour as an opportunity to thank individuals and local community organisations, thus recognising and celebrating the positive contribution they have made to the life of the borough.

Grant-making

In the 2016/17 financial year the Trust has made grants to support numerous local community organisations for the benefit of Merton residents:

- Friends in St Helier – to support its programme of work to reduce the social isolation, stimulate the mental capacity, improve the physical well-being and enhance the inter communication of the over 50s in Merton, therefore enabling residents to remain independent and in their own home. Plus a specific payment to contribute to the intergenerational gardening work that local schools are doing with older people

- Merton Centre for Independent Living - to support services provided by this user-led disabled people’s organisation run by disabled people, for disabled people in Merton.

- One Life UK – to support the work of this London based charity providing DJ & Music Academies across London for under-achieving and deprived children and young people. One Life UK works to help vulnerable young people realise their potential and make a successful transition to adulthood. Some of the young people supported have mental health issues, disabilities or drug and alcohol problems. Others are teenage parents, who may fall behind at school or are excluded. One Life UK believes that young offenders must be given opportunities to turn their lives around, avoid re-offending, and develop the practical and emotional skills to build their self confidence and make a positive contribution to their communities.
• Colour House Children’s Theatre – to support work with local children and young people

• Perseid School – in recognition of excellent work of the school

• Cricket Green School – to provide a start up fund for a new "school shop “ which will be run by the school’s sixth form students to practice their financial capability skills

• Faith in Action – to support the homelessness project – the donation was used to enable Faith in Action to meet its target for the Cooker Appeal to replace the old equipment with new, robust domestic cookers. These good cooking facilities underpin the work of the Drop In service to provide a nutritious hot meal, a key element in improving well-being and the capacity to think beyond homelessness towards moving on.

• St John Ambulance – towards purchase of a defibrillator in the local community

• Ethnic Minority Centre – to support the “healthier lives for you” project and the “feeling good” club

• Merton Black and Asian Minority Ethnic Voice

• Merton Seniors Forum – to support its work on issues that affect the quality of life of older people

• Workshop 305 CIC – a contribution to the general funds of this social enterprise specialising in the arts and crafts for people with learning disabilities or physical disabilities

• Alzheimers Society Merton Dementia Hub – to support this local service

• Merton and Morden Guild - to support the activities of the Guild for local older people helping them to keep well, independent, mobile and have fun.

• Age UK Merton – to support work being done locally

• The Squad Club – to support its work in Merton, helping people with learning disabilities to challenge social barriers, meeting in a safe environment in which members can have fun, socialise with other young people from different backgrounds and work towards realising their true potential.

• Voyager Club – to support the work of this social club for people with learning disabilities aged 14 years upwards who live in Merton.

• Merton Home Tutoring Service – to help the service to provide tutors to teach English to adults in Merton who cannot get to classes.
- African Educational Cultural Health Organisation (AECHO) - to contribute to its work in assisting newly settled Africans and others to integrate positively into British society through advice on education, employment opportunities, socio/micro enterprise, parenting, counselling, advocacy. Also community based projects involving all sections of the community to promote good relations.

- West Indian Families and Friends Association - donation to support services including weekly quiz nights, educational and health seminars and fundraising activities.

- The Acacia Centre – to support the work the Acacia Centre in providing a range of shared services and facilities under one roof for older people, children and young people across the borough to come together to learn, play and interact.

- New Horizon Centre – a donation to help this day centre in working with young people who are vulnerable, homeless or at risk helping them to create positive futures.

- Churches Together in Mitcham – a donation towards the costs of the Christmas Day Dinner

- YMCA London South West - for furniture for the communal areas for Y:Cube in Mitcham in order to add to the sense of community for residents at the scheme. Plus a donation to the YMCA’s local homelessness project.

- London Youth Choir - to support a young person from Merton so that the young person can gain benefits from singing in a high quality choral environment with inspirational performance opportunities

- Young Carers - to provide support for individual carers as deemed appropriate by the charity

- Jigsaw4u - to help children and young people who have been bereaved

- St Marks Day Centre - to assist with the provision of the family centre services

- Focus-4-1 - to provide support to people with mental health difficulties

- Ghanaian Parents Group - to support their work on diabetes and other health issues.

- Mobility Trust – a one-off payment in recognition of the good work that the Mobility Trust does to support disabled people in Merton.
Financial review

Brief statement of the charity's policy on reserves:–

All cash balances are held as unrestricted funds. All funds are held for the purpose of donations to the Mayor’s chosen charities or cover the costs of further fundraising. We do not have a policy of holding a minimum reserve, other than to not go into deficit.

Independent examiner's report on the accounts

Separate PDF document

Receipts and payments accounts

Separate PDF document
**The Mayor of Merton’s Charitable Trust**

**Charity Number: 1149209**

## Receipts and payments accounts

For the period from 01/04/2016 to 31/03/2017

### Section A Receipts and payments

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Total funds</th>
<th>Last year 1 April 2015 to 31 March 2016 to the nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A1 Receipts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Event Income</td>
<td>21,154</td>
<td>21,154</td>
<td>54,627</td>
</tr>
<tr>
<td>Donations</td>
<td>28,939</td>
<td>28,939</td>
<td>34,488</td>
</tr>
<tr>
<td>Gift Aid Receipts</td>
<td>745</td>
<td>745</td>
<td>1,758</td>
</tr>
<tr>
<td>Wimbledon Draw</td>
<td>1,436</td>
<td>1,436</td>
<td>1,332</td>
</tr>
<tr>
<td>Opening donations pre charitable status</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total receipts</strong></td>
<td>52,274</td>
<td>52,274</td>
<td>92,205</td>
</tr>
</tbody>
</table>

| **A3 Payments**          |                     |                      |                                                          |
| Cost of Fundraising Activities | 7,708              | 7,708                | 18,836                                                   |
| Donations to charities   | 59,704              | 59,704               | 76,088                                                   |
| **Total payments**       | 67,411              | 67,411               | 94,925                                                   |

**Net of receipts/(payments)**

|                          | (15,137)            | (15,137)             | (2,720)                                                  |

| **A5 Transfers between funds** | 0                 | 0                    | 0                                                        |
| **A6 Cash funds last year end** | 56,269            | 56,269               | 58,988                                                   |

**Cash funds this year end**

|                          | 41,131              | 41,131               | 56,269                                                   |

### Section B Statement of assets and liabilities at the end of the period

<table>
<thead>
<tr>
<th>Categories</th>
<th>Details</th>
<th>Unrestricted funds to nearest £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B1 Cash funds</strong></td>
<td>Cash at bank</td>
<td>41,131</td>
</tr>
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</table>

Total cash funds

Signed by one or two trustees on behalf of all the trustees

<table>
<thead>
<tr>
<th>Signature</th>
<th>Print Name</th>
<th>Date of approval</th>
</tr>
</thead>
</table>
Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Mayor of Merton's Charitable Trust

On accounts for the year ended

31st March 2017
Charity no (if any) 1149209

Set out on pages

(resume to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:
- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:
- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 24/11/18

Name: Margaret Culleton

Relevant professional qualification(s) or body (if any):

CPFA

Address: London Borough of Merton Internal Audit Civic Centre London Road Merton

IER

December 2017
Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.